***The Iowa Council on Homelessness***

Draft Minutes

Thursday, April 4, 2019, 10:00 a.m. – Noon

Location: Iowa Finance Authority, 1963 Bell Avenue (NEW LOCATION), Des Moines, Iowa

OR Conference Call: 866-685-1580; Code 515-725-4942 (press \*6 to mute; #6 to unmute)

**Meeting Minutes & Other Resources:** <http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/243>

**I.** **Introductions**

A new check-in procedure was used for today’s Iowa Council on Homelessness meeting. This new process will save time before the meetings start.

Attached is a list of meeting attendees, including council members.

A quorum was established.

The meeting was opened by Chair Karin Ford.

**II. Approval of Agenda**

**Motion:** Ben Brustkern

**Second:** Dennis Lauterbach

**Action:** Motion Passed

**III. Approval of Minutes from January 18, 2019**

**IV. Introduction of Guest Speaker by Ann Davidson**

 Ashley Vaala, Executive Director, the Lotus Community Project in Ft. Dodge**.**

**V. Intruduction of New Iowa Finance Authority Director**

Debi Durham

**VI. Homeless Management Information Systems (HMIS)** (Patrick Schacherer)

Institute for Community Alliances.

* Unsheltered numbers are down, but there are many different reasons.
* AHAR report is being replaced by another program

**VII. Committee/Task Force Reports**

**Executive Committee** (Karin Ford)

* Committee met and signed letters for SSVF Program
* Committee looked over acronyms. Tim Wilson took over the project. It’s on IFA’s website.
* Approved recommending IFA use a portion of CoC Program Planning Grant funds for an independent contractor to assist with the 2019 Continuum of Care Program Application to HUD.
* Karin talked to other states that stated it is very important to have an independent voice.
* Karin asked for a volunteer team to continue working on this.

**Nominating Committee** (Ashley Odom)

* Meeting Wednesday, April 10th
* 2 open seats plus one more since Carrie Moser is leaving
* Half of the council terms are ending soon. Will get out notice and information needed to re-apply.
* We want all seats filled by July 1, 2019.

**Continuum of Care Committee** (Dennis Lauterbach)

* Dennis filed written report in January about goals for the year.
* The application has been reviewed b y Jane Erickson & Gary Wickering. Gary created an on-line ap and rolled it out to the public and stakeholders for comment.
* Another area to look over is the appeals process.
* By the April 24th meeting we hope the appeals process is done.
* For application review and scoring, we are looking for volunteers. Those that worked on it last year would be a good choice.
* Amber Lewis stated there is web-based training for CoC grantees from the HUD field office.
* Meetings are set for 2nd Tuesday of each month at 10:00

 **Coordinated Entry** (Carrie Moser)

* Great information from programs about what is working and what is not working statewide.
* The Point in Time will be discussed to improve count.
* Gary Wickering is taking over leadership of the committee in June when Carrie leaves.

 **Research and Analysis** (David Hagen)

* Karin Ford stated David is traveling but plans to attend regular meeting on Friday.

**Policy and Planning** (Crissy Canganelli)

* Have not met

**Public Awareness Committee** (co-chairs Tim Wilson and David Binner

* The 2019 Day on the Hill received good responses even though it was held late in the session.
* The date is set for Day on the Hill in 2020.
* Next committee meeting is May 7th.

**VIII. HACAP Coordinated Entry Report** (Dusty Noble)

* The committee met March 25th. The Southwest region is coming on line soon. Trying to build relationships to get areas to apply for CoC or ESG to get Rapid Rehousing dollars into that area.

**IX. Iowa Finance Authority Staff Updates** (Amber Lewis)

* Met in January and CoC Planning grants were awarded.
* Currently working on Requests for Proposals for a consultant.

**X. Old Business**

* None

**XI. New Business**

* Looking for council vice-chair. There are two names for consideration at next meeting.
* David Binner stated there are acquisition and rehab grants from the FHLB opening May 1st and closing May 30th.
* Karin Ford stated she has a co-worker that is working with persons with brain injuries that would like to speak to the council.
* Terri Rosonke stated the HOME program round will be opening soon.
* The HUD Peer to Peer symposium is in Nebraska this year on June 5th and 6th.

**XII. Public Comments**

* Julie Eberbach stated that Carrie Moser is leaving us and moving to South Dakota. Thank you to Carrie for all your hard work. You will be missed.

**XIII Next Meeting**: May 17, 2019

A Motion to adjourn was made and motion passed.