

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, November 15, 2019, 9:00 a.m. – 11:00 a.m.
Location: West Des Moines Learning Resource Center
3550 Mills Civic Pkwy, West Des Moines, Iowa
Or by teleconference

Meeting Minutes & Other Resources:

<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/243>

Chair Karin Ford opened the meeting at approximately 9:00 a.m.

I. Introductions

Attendance provided in a separate attachment.

II. Approval of Agenda (*Action Item*)

- Motion: Dennis
- Second: Crissy
- Unanimously approved

III. Approval of Minutes from September 20, 2019 (*Action Item*)

- Motion: Dennis
- Second: Terri Rosonke
- Unanimously approved

IV. Homeless Management Information System (HMIS) Report, Institute for Community Alliances (*Gary Wicking*)

- Gary provided an update on data standards. Shifting focus to preparing for the Point-in-Time Count in January. Still working with vendor and outstanding AAQs with HUD about new Coordinated Entry data standards. Gearing up to launch a new training platform and roll it out statewide; piloting currently at Shelter House. This will be an online interactive training at an individual's own pace. Will be the hub for HMIS for existing and new users.

V. Committee/Task Force Reports

- **Executive Committee (*Karin Ford*)**
 - *Met on 10/18/19*
 - Transition Team update: Preparation for meeting this afternoon.
- **Nominating Committee (*Ashley Odom*)**
 - *Met on 10/25/19*
 - New member recommendations for open seats. The committee did not have quorum at its most recent meeting. Ashley sent out missed meeting reminders to some members. Confirmed with governor's office: no age limitation for Council; may have members under 18. Recommendation from Ashley to fill two open seats: Phoebe Trepp and Shawn Garrington. Shawn is in Wellsburg Iowa (Grundy County) and is a system administrator for Veridian Credit

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Union. Ashley noted the need on the Council for gender balance. Phoebe frequently attends Council meetings, and works for Willis Dady Shelter.

- Motion: Ashley Odom
- Second: Carol Chantrill
- Unanimously approved
- Ashley will communicate with Governor's office to let them know the Council's recommendations.
- Next meeting: December 11, 2019, 12:30pm

▪ **Continuum of Care Committee** (*Dennis Lauterbach*)

- *Met on 10/8/19*
- Reviewing lessons learned from 2019 competition and planning ahead for next year. Planning to get together with Julie Eberbach, Gary Wickersing, and Tim Wilson soon to discuss further. ICA came up with a list of challenges and opportunities based on this year's CoC application process. The committee is also planning ahead for the CoC Annual Meeting next spring.
- Could use some more members on the committee; let Dennis know if interested.

▪ **Coordinated Entry** (*Gary Wickersing*)

- *Met on 10/15/19*
- Continuing to be more and more of an engaging committee. Lots of action items. Last meeting: Amber Lewis also joined to discuss the CoC Planning Grant and funding for the regions, and how we may be moving to a quarter-by-quarter basis for the beginning of next year, at some point moving away from the regional funding entirely (and instead retaining those funds at the CoC-wide level to provide support in different ways).
- Recent updates to policies and procedures for trainings and other items. Next week will be putting forward a demo of a Coordinated Entry dashboard. Meant to be a communications tool in communities; how to engage with communities and demonstrate the level of need in each region.
- Had some feedback at the last meeting about the PATH program and ensuring coordination. Followed up with all PATH outreach workers and this loop should now be closed. Doors are open to PATH in the Coordinated Entry process. PATH is a federal program administered by Iowa DHS for persons with severe mental illness.
- Working on expanding the client evaluation for Coordinated Entry. Also working on a provider evaluation of Coordinated Entry to get broad feedback.
- Department of Public Health will be holding a training on human trafficking in the Woodbury/Dakota Counties region in December. Will help this specific population and figuring out how best to connect them to the Coordinated Entry process.
- Questions/concerns about how veterans are currently being pulled from the system by SSVF grantees. Will be looking more into this, and whether additional training is needed to ensure the referral process is working appropriately.
- Crissy Canganelli asked if the trainers for human trafficking may be available to host this training elsewhere. Gary will share the contact information.

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- Karin Ford asked about potential safety training for teachers in schools to recognize and respond to sex trafficking. Angie Arthur noted they have a representative of the school district on the Polk County CoC Board; this would be a good person to connect with for more on this issue.
- Lori Miller also suggested working with the Iowa Attorney General's office; a lot of trainings going on currently related to human trafficking. Their agency is also working closely with a federal agency on safety planning for mass violence incidents and victims of crime.
- **Research and Analysis Committee** (*David Hagen*)
 - Did not meet in October. Lost some members recently. Some things in the works: look at what's out there for different types of Rapid Rehousing across the nation. Welcoming any new members.
- **Policy & Planning** (*Crissy Canganelli*)
 - *Met on 11/5/19*
 - Update for CoC Rapid Rehousing Standards
 - Have further reviewed the CoC Rapid Rehousing Standards. Jim Cain provided a final revised document to provide to our HUD representative, Teri Robertson.
 - Committee was asked to provide a Letter to the Governor. Was reviewed, with input provided by members of the committee, then sent to the Public Awareness Committee. Karin asked members to reach out to her with any additional input within the next week, before sending the letter on.
 - Next Committee meeting is December 3, 2019.
 - Marliegh Fisher asked about one data point in the letter, about homelessness being reported in every county. Gary clarified this comes from the data reported for location of last permanent address.
- **Public Awareness Committee** (*Diane Nichols*)
 - *Met on 10/14/19*
 - Updating committee goals; disseminating information about community awareness events
 - Diane commended Crissy and the committee for the Letter to the Governor.
 - Committee has been gathering different homelessness awareness events; information went out recently from IFA in a Homelessness News newsletter. Some events also being posted by IFA on social media.
 - Tomorrow is the beginning of the National Hunger and Homelessness Awareness Week.
 - Today: Proclamation created for Hunger and Homelessness Awareness Week.
 - Carol has reserved a committee room for March 4, 2020, at 8:30 – 11:00 a.m., for the Day on the Hill.
- VI. **HACAP Coordinated Entry Report** (*Dusty Noble*)
 - Working with Waypoint to switch hands with the statewide 800 number. Dusty provided an overview of how that number is working. Diversion is first step. May be put on the prioritization list for any region they are in.

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VII. Iowa Finance Authority Staff Updates (*Amber Lewis*)

- Need long-term change to Council meeting schedule. Beginning in January, the Iowa Finance Authority board room will no longer be available on the third Fridays of every other month for Council meetings. Alternatives:
 - i. 1st Fridays of every other month
 - ii. 2nd Fridays of every other month
 - iii. 4th Fridays of every other month
 - iv. 1st Mondays of every other month
 - v. 2nd Mondays of every other month
 - vi. 3rd Mondays of every other month
 - vii. 4th Mondays of every other month
 - 1. Amber will send out a Doodle poll to identify a new meeting date and time starting in January.
 - 2. Angie noted that the CoCB holds their meeting on the second Mondays of each month.

VIII. Old Business

- Heather Harney shared. Ad-hoc Veterans Committee working on a Strategic Plan to End Veteran Homelessness. There is a draft plan the committee put together. Specific parameters around what it means to end veterans homelessness.
- Fewer than five Balance of State CoCs have met the designation to have ended veterans homelessness.
- Looking for feedback from stakeholders on the draft plan.
- Looking for approval at the January meeting.

IX. New Business

- Terri Rosonke: Offered a reminder that IFA administers the National Housing Trust Fund program for Iowa, and the updated allocation plan is available to review. Emphasizing Permanent Supportive Housing under this program; Iowa expects to receive another \$3 million allocation that will likely be made available through a competition next spring or summer.

X. Other Updates

- Amber asked KarLee Kearns and Mark Sertterh about the recent HUD/VA housing conference in Dallas. Mark attended lots of sessions about Coordinated Entry and Diversion. KarLee noted it was very geared toward veterans homelessness; some good information. Karin noted it would be helpful to have some kind of presentation or sharing at some point.
- Melissa O'Neil shared with the Council that member Joe Gezel is currently in intensive care at the hospital.
- Bob Sheehan. In Pottawattamie County. Question: new to homelessness system. Concern about the letter and the Day on the Hill. Never any dollars connected to these items. Is this the group that could advocate for funding? Karin suggested that the meeting later today is partly about changing the structure so that things like this would be more manageable. The Council wouldn't be so consumed with CoC-related business, and would have more time and capacity to take on other projects. Bob notes we have had HUD driving everything, but there is interest in moving beyond this.

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- Crissy also asked about the role of Home Forward Iowa. Tim described a future of being able to support the Council, all 99 counties, in some fashion.
- Karin also asked Julie to comment about a recent meeting in Grinnell. Recently the community came together to address concerns about people sleeping outside and in their car. The Grinnell librarian contacted Julie to ask about next steps. About 25 community members came together to discuss their concerns. What became apparent is that everyone had their piece, but there was a lack of coordination. It was a reminder that regions need support, especially more rural areas. This may be especially true in areas where there aren't CoC-funded projects.

XI. Public Comments

- No additional comments.

XII. Next Meeting: January 2019 – with the pending change in meeting schedule, we don't yet have a confirmed date or location.

XIII. Adjourn

- Marilieggh Fisher
- Justin Pearson
- The meeting adjourned at approximately 10:30 a.m.

Instructions: Find your name and use the dropdown arrow under "attendance" to select "In person" or "By phone".
 If your name is not listed, please add it on the next available free row, making sure to select your mode of attendance. If you have problems logging in
 or if changes to information provided in protected cells are required, please email Carolyn Cobb at carolyn.cobb@iowa.gov.
****PLEASE REMEMBER TO MUTE YOUR PHONE IF YOU ARE ATTENDING BY PHONE** (*6 to mute, #6 too unmute)**

Attendance	Last	First	Email Address	Agency/Organization	Term Expires	Area Represented	Exe	Nom	CoC	R&A	PA	CE	P&P
	VACANT			Iowa Economic Development Authority	N/A	Statewide							
	Binner	David	dbinner@fhlbdm.com	Federal Home Loan Bank	6/30/20	Polk Co.	X				X		
	Brand	Bill	Bill.Brand@iowa.gov	Department of Human Rights	N/A	Statewide					X		
	Brustkern	Ben	ben@fofia.org	Friends of the Family	6/30/21	Northeast Iowa	X	X					
In Person	Canganelli	Christina	crissy@shelterhouseiowa.org	Shelter House	6/30/21	Johnson Co.	X						Ch
	Carter	Katrina	katrina.carter@iowa.gov	Department of Corrections	N/A	Statewide			X				
By Phone	Chantrill	Carol	carol.chantrill@gmail.com		6/30/20	Story Co.							
In Person	Cobb	Carolyn	carolyn.cobb@iowa.gov	Iowa Dept of Education	N/A	Statewide	X						
	Davidson	Ann	davey34@mchsi.com		6/30/20	Webster Co.							
In Person	Everding	Donna	everdingd52@msn.com		6/30/21	Black Hawk Co.							
In Person	Fisher	Mariliegh	marilieghf@chihousing.com	Community Housing Initiatives	6/30/21	Black Hawk Co.						X	
In Person	Ford (Chair)	Karin	karin.ford@idph.iowa.gov	IA Department of Public Health	N/A	Statewide	Ch	X	X				
By Phone	Freeman	Alex	alex.freeman.ia@gmail.com	Iowa Legislative Aide	6/30/21	Scott Co.							
	Gezel	Joel	jkezel@live.com	St. Thomas Church, Indianola	6/30/20	Warren Co.							
	Gluba	Gabe	ggluba@asac.us	Area Substance Abuse Council	6/30/20	Clinton Co.		X					
By Phone	Hagen	David	dhagen@HACAP.ORG	Hawkeye Area Community Action Prog	6/30/21	Eastern Iowa	X			Ch			
	Hyatt	Karen	khyatt@dhs.state.ia.us	Dept of Human Services	NA						X		
In Person	Lauterbach	Dennis	dennisrl@hotmail.com	Retired	6/30/20	Dallas Co.	X		Ch				
	Lund	Ron			6/30/21	Scott Co.							
In Person	Mather	Scott	scott.mather@iwd.iowa.gov	Iowa Workforce Development	N/A	Statewide			X				
	Mead	Monica			6/30/20	Polk Co.							
	Metheny	Hope	hmetheny@ysss.org	Youth and Shelter Services	6/30/20	Story Co.							
In Person	Miller	Lori	lori.miller@ag.iowa.gov	Iowa Attorney General's Office	N/A	Statewide	X		X				
	Mouw	Austin			6/30/21	Polk Co.							
In Person	Nichols	Diane	dianenichols39@gmail.com	Alliant Energy	6/30/21	Linn Co.	X				Ch		
By Phone	Oberreuter	Dax	dax.oberreuter@iowa.gov	Iowa Dept on Aging	NA	Statewide							
By Phone	Odom	Ashley	aodom@famres.org	Family Resources	6/30/21	Scott Co.	X	Ch					
In Person	Pearson	Justin	pearsonjustinj@gmail.com	Crossroads Church	3/30/21	Polk Co.							
	Poore	Joanie	jpoore@ohauthority.org	Omaha Housing Authority	6/30/20	Pottawattamie Co							
	Rogers	Ben	ben.rogers@linncounty.org	Iowa State Association of Co.'s	6/30/20	Statewide							
In Person	Rosonke	Terri	terri.rosonke@iowafinance.com	Iowa Finance Authority	N/A	Iowa Finance Authority		X					
In Person	Royal-Goodwin	Jodi	jroyal-goodwin@muscatineiowa.gov	Muscatine Municipal Housing Agency	6/30/20	Statewide					X		X
	Rupe	Kerri			6/30/21	Wapello Co.							
	Steben	Bob	Bob.Steben@icva.state.ia.us	Department of Veteran Affairs	N/A	Statewide							
	Vaala	Ashley	avaala@lotuscommunityproject.org		6/30/20	Wright Co.							
	Wahl	Roberta			6/30/20	Polk Co.							

