**DRAFT MINUTES**

**EXECUTIVE COMMITTEE SPECIAL MEETING**

Friday, August 23, 2019

2:00 PM

Meeting Location:

**By Conference Call ONLY: (866) 685-1580; code 515-725-4942**

***This meeting was held by conference call only, due to the impracticality of meeting in person on short notice.***

*The Executive Committee has nine voting members: Karin Ford (chair), Ashley Odom (vice-chair), Tim Wilson (secretary), Ben Brustkern, Dennis Lauterbach, Carolyn Cobb, Page Eastin OR Scott Mather, Diane Nichols, Dax Oberreuter. Non-voting members: Crissy Canganelli, David Hagen.*

**Resources** (<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/93>):

1. Introductions
	1. Voting members present by phone:
		1. Karin Ford (chair)
		2. Ashley Odom
		3. Tim Wilson
		4. Carolyn Cobb
		5. Dennis Lauterbach
		6. Page Eastin
		7. Dax Oberreuter
	2. Others present:
		1. Crissy Canganelli
		2. David Hagen
		3. Gary Wickering
		4. Amber Lewis (IFA staff)
2. Approval of Agenda – ***Action Item***
	1. Motion: Page
	2. Second: Tim
	3. Approved unanimously
3. Approval of Minutes from 8/16/2019 – ***Action Item***
	1. Motion: Dax
	2. Second: Ashley
	3. Approved unanimously
4. **Discuss next steps regarding the recent letter approved by the Executive Committee and sent to the Des Moines City Council regarding proposed changes to zoning rules.**

Members discussed the email response received from City of Des Moines Councilmember Chris Coleman regarding the letter sent by the Iowa Council on Homelessness about proposed changes to the zoning ordinance in Des Moines. Members noted the concerns expressed by the Councilmember. Members also reviewed the response sent already by Amber that answered his questions about the administrative process and provided the public records that were requested. Members decided to take no further action at this time.

* 1. Motion: Dennis moved that the Committee/Council take no further action at this time.
	2. Second: Ashley
	3. Approved unanimously
1. Public Comment
	1. None
2. Next regularly-scheduled Executive Committee meeting: Friday, October 18, 2019
	1. *Schedule: third Fridays every other month (non-council-months), 10:00 a.m.*
3. Adjourn
	1. Motion: Page
	2. Second: Tim
	3. Approved unanimously

Meeting was adjourned at approximately 2:18 p.m.