**DRAFT MINUTES**

**EXECUTIVE COMMITTEE SPECIAL MEETING**

Friday, September 6, 2019, 10:30 AM

Meeting Location:

**By Conference Call: (866) 685-1580; code 515-725-4942**

***This meeting is called as a special committee meeting, outside of the normal posted schedule planned well in advance, and is therefore being held primarily by conference call.***

*The Executive Committee has nine voting members: Karin Ford (chair), Ashley Odom (vice-chair), Tim Wilson, Ben Brustkern, Dennis Lauterbach, Carolyn Cobb, Page Eastin OR Scott Mather, Diane Nichols, Dax Oberreuter. Non-voting members: Crissy Canganelli, David Hagen.*

**Resources** (<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/93>):

1. Introductions. The meeting was opened at 10:00 a.m. Members present included:
	1. Members present:
		1. Karin Ford (chair)
		2. Ashley Odom (vice-chair)
		3. Tim Wilson
		4. Dennis Lauterbach
		5. Diane Nichols
		6. Carolyn Cobb
		7. Ben Brustkern
		8. Dax Oberreuter
	2. Non-members present:
		1. Julie Eberbach
		2. Gary Wickering (joined for first five minutes)
		3. Amber Lewis (IFA staff)
2. Approval of Agenda – ***Action Item***
	1. Motion: Dennis
	2. Second: Ashley
	3. Approved
3. **Review and approve final 2019 Iowa Balance of State Continuum of Care Program project ranking, per outcome of competition and appeals.**

Gary was ill and on the call for the first five minutes only. He noted that even if including YWCA Clinton in the ranking, there wouldn’t be funding available for the full project.

Amber noted that a late email had come in this morning from Shannon Sander-Welzien, Executive Director of YWCA Clinton, asking about the purpose of today’s call and the process for public comment. Amber read the email aloud to the committee for information.

Julie provided additional context about the process YWCA Clinton had followed during the appeals process, and a summary of previous conversations between their staff and staff of the YWCA Clinton.

Ashley noted the competitive nature of the application process, and that there had been a public comment period earlier regarding the development of the application, and further noted support for the process followed for appeals.

Dennis commented on the difficulty of the competition decisions, knowing the impact of these decisions in communities and in people’s lives.

Amber then noted that one applicant, Family Crisis Centers, had voluntarily withdrawn a project application yesterday. Julie confirmed the technical change this makes to the final ranking.

Dennis moved that the committee approve the ranking, as proposed for today, and as adjusted by the removal of the one applicant that voluntarily withdrew their application.

Second: Dax

Ben: Abstain

Tim: Abstain

Motion approved.

1. Public Comment

Dennis: The CoC Committee has a regular monthly meeting scheduled for next week, but is proposing giving the committee a break. There were no objections, and Dennis will intend to skip this month’s regular meeting.

Julie provided an update: ICA is on track to have the Collaborative Application completed by next week, for public posting and comment. A final work team meeting is tentatively scheduled to be held next Thursday September 12th.

1. Next regularly-scheduled Executive Committee meeting: Friday, October 18, 2019
	1. *Schedule: third Fridays every other month (non-council-months), 10:00 a.m.*
2. Adjourn
	1. Motion: Dennis
	2. Second: Tim
	3. Approved; the meeting was adjourned at approximately 11:03 a.m.