**DRAFT MINUTES**

Friday, November 13, 2020, 10:00 a.m., Virtual Meeting

**Meeting Minutes & Other Resources:** <http://www.iowafinanceauthority.gov/Public/Pages/PC46LN13>

*Participants self-reported attendance through this shared Google Sheet:*

[**https://tinyurl.com/ICH-Attendance**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Ftinyurl.com%2FICH-Attendance&data=02%7C01%7CAmber.Lewis%40iowafinance.com%7C647d4999c28d4dcd8db208d73dc28981%7C0e7d394658c840c4b5ca04ab67de9145%7C0%7C0%7C637045778053829965&sdata=0DYp6cvDa%2B9RhYcLJ5fwJEFXlGNvu%2FkQe%2FJ7sW4rsP4%3D&reserved=0)

Chair Ashley Odom opened the meeting at 10:00 a.m.

At least 26 voting members were counted in the attendance sheet, achieving quorum. At least another 32 additional participants were recorded as attending.

* **Introductions**
* **Approval of Agenda *(Action Item)***
  + Motion: Cody Crawford
  + Second: Dennis Lauterbach
  + Unanimously approved
* **Approval of Minutes from September 25, 2020** *(Action Item)*
  + Motion: Dennis
  + Second: Ben Brustkern
  + Unanimously approved
* **Committee/Task Force Reports**
* **Executive Committee** (*Ashley Odom*)
  + Strategic planning for the Council: Ashley provided an update of the work of the Executive Committee in pursuing strategic planning, and in seeking the support of the full Council for this pursuit.
* **Nominating Committee** (*Tim Wilson)*
  + Sarah Jennings, new Representative from Iowa Department of Public Safety
  + Tim provided an update with a motion from the committee to recommend to the governor’s office removal of a member for non-attendance.
    - Second: Karin
    - Unanimously approved
  + Will look at new potential member nominations at their next meeting.
* **Research and Analysis Committee** *(David Hagen)*
  + David provided an update: The committee has not met recently; is at the point of regrouping to address where the committee wants to go.
* **Policy & Planning** (*Crissy Canganelli*)
  + Crissy is in the process of setting up a new meeting. Anyone that is interested but didn’t receive an email already about scheduling this should email Crissy. At this meeting, will plan to discuss the forthcoming report from the Governor’s Economic Recovery Task Force. Crissy also provided a correction to comments she made at the last Council meeting regarding housing not being part of the coming recommendations; a follow-up conversation with Ashley Jared at the Iowa Finance Authority clarified that housing will be included in those recommendations.
* **Public Awareness Committee** (*Alex Freeman*)
  + Grand Avenue Community Outreach, Spencer (past event)
  + Central Iowa Shelter & Services, Des Moines (Fri., 11/20/20, 12:30 – 1:45pm)
  + Friends of the Family, Waterloo (Sat., 11/21/20, 10:30-12pm)
    - Alex provided an update. The committee has met twice recently. Two-fold focus: continuing to plan for the provider engagements and listening sessions. The first one went well at Grand Avenue Community Outreach.
    - Calendar invitations have been sent out to all Council members for the two upcoming visits.
    - If anyone has other ideas regarding public awareness, encouraged to contact Alex to discuss.
    - David Hagen asked Alex if plans included visiting all parts of the state and all CoCs. Alex responded that geographic representation for the visits is an important goal.
    - Ben asked about invitations for the upcoming visit to Friends of the Family; Amber will check into this and send out an invitation if it hasn’t gone out yet.
* **Homeless Management Information System (HMIS) Report, Institute for Community Alliances (ICA)** *(Gary Wickering)*
  + Julie Eberbach provided an update in lieu of Gary. HUD has provided some information recently about Point in Time (PIT) Count, but additional clarification may be needed. ICA’s take so far is that HUD will require a PIT Count this year, especially for Shelter, although the unsheltered count is less certain. There has not yet been an official Notice from HUD regarding the requirements, but one is likely forthcoming.
  + Patrick Schacherer also provided some information. ICA recently submitted HUD’s LSA report (Longitudinal System Analysis; replacement for the old AHAR report). Pat also provided an update regarding the recently-submitted first quarter report for the Emergency Solutions Grant CARES Act first round (ESG-CV1) funding; there were about 70 new projects set up through that grant, so this was a significant new project.
* **10:30 a.m. (approximately) Presentation from Meals from the Heartland** *(Greg Dehaai)*
  + Greg provided a presentation regarding the history and mission of this organization; empowering people to save starving children. The organization engages teams or groups of people to package and distribute meals together. Greg discussed needs related to food insecurity and hunger, and the availability of food assistance in Iowa and around the world.
  + If anyone has questions, may reach out to Greg Dehaai by email.
* **Update from the Governor’s Iowa Economic Recovery Advisory Board, Housing Working Group** *(Ashley Jared, Iowa Finance Authority)*
  + Ashley briefly summarized the history and work of the governor’s Economic Recovery Advisory Board as related to housing, and previewed possible upcoming recommended legislation in connection with this work.
* **Old Business**
* **New Business**
* **Public Comments**
* **Next Meeting:** Friday, **January 15, 2021**
* **Adjourn**
  + Motion: Dennis
  + Second: Tim
  + Unanimously approved

The meeting was adjourned at 11:01 a.m.

*Draft minutes submitted by Amber Lewis*