**DRAFT MINUTES**

**EXECUTIVE COMMITTEE MEETING**

Friday, June 19, 2020

10:00 AM – 12:00 PM

Meeting Location: Virtual

**Resources** (<https://www.iowafinance.com/events-archive/?event_category=executive-committee>):

1. Introductions
	1. Voting members:
		1. Karin Ford (chair)
		2. Dennis Lauterbach
		3. Tim Wilson
		4. Carolyn Cobb
		5. Dax Oberreuter
		6. Ben Brustkern
		7. Ashley Odom
	2. Non-voting members and other participants:
		1. Crissy Canganelli
		2. David Hagen
		3. Gary Wickering
		4. Amber Lewis
	3. Quorum achieved
2. Approval of Agenda – *Action Item*
	1. Motion: Dax
	2. Second: Ben
	3. Unanimously approved
3. Approval of Minutes from 4/16/20 – *Action Item*
	1. Motion: Tim
	2. Second: Carolyn
	3. Unanimously approved
4. Committee Updates (and review current committees)
	1. CoC Committee: Dennis asked about the future of this committee on the Council, and his own participation on the Executive Committee if the CoC Committee doesn’t continue under the Council. The future of the Coordinated Entry Committee was also discussed, since Coordinated Entry is under the purview of the new CoC Board for the Balance of State.
		1. Suggested motion from Gary: Coordinated Entry Committee disconnect from the ICH and instead be under the purview of the new CoC Board.
		2. Motion: Dennis
		3. Second: Tim
		4. Further discussion: Dennis reminded the group that it’s HUD expectation that the CoC have a Coordinated Entry Committee. It would be up to the Council if they also want their own Coordinated Entry. David noted that if Coordinated Entry remains a committee under the Council, it should be a statewide focus, bringing together all the CoCs in Iowa.
		5. Unanimously approved
	2. Nominating Committee: Ashley provided an update. Tim will be the new chair of this committee. Ashley will remain a member. One nominee no longer interested in being a member, so will need to look for another to recommend to the governor’s office. Will schedule a new member orientation once new members are appointed.
	3. Public Awareness Committee: Tim provided an update. Committee now chaired by Alex Freeman, with Diane Nichols serving as Co-chair. The Committee met last week, and their next meeting is scheduled for July 13th.
	4. Research & Analysis Committee: David H. provided an update. The committee hasn’t met during COVID-19, and would benefit from a discussion on the Council as to the purpose and direction desired of this committee.
	5. Policy & Planning Committee: Crissy provided an update. The committee hasn’t met recently.
	6. Coordinated Entry Committee: Gary provided an update. Recommended a motion: along with the move already approved of the Coordinated Entry Committee, would also recommend moving the Continuum of Care Committee of the Council over to the new CoC Board, and recommending that they become the new Grants Review Committee of the Board. Members would be encouraged to continue serving in this new capacity.
		1. Motion to proceed as described above: Dennis
		2. Second: Ben
		3. Unanimously approved
		4. Additional comments: Going forward, would be helpful if all CoCs in Iowa had representation on the ICH and the Executive Committee in some way.
5. Old Business
	1. Karin shared some recent exchanges with representatives of the Brain Injury Alliance of Iowa. The Alliance is interested in additional data regarding homelessness and brain injury, possibly including encouraging brain injury screening at shelters. They are also interested in connecting with the Council, and perhaps coming to do a presentation sometime later in the year. Karin has been corresponding with them about an appropriate time to schedule. Some discussion ensued; it was agreed a good next step would be to connect the Alliance to the Coordinated Entry Committee, regarding when folks present as needing homelessness assistance.
6. New Business
	1. Crissy shared some concern regarding the recently developed Iowa Eviction and Foreclosure Prevention Program, and information that was provided earlier about applicant eligibility when someone has received the additional COVID-19 $600/week unemployment benefit. There is concern that information provided early on about the program is inaccurate, and that more accurate current information has not so far been sufficiently communicated to stakeholders. Crissy inquired whether the ICH or the Policy & Planning Committee should be involved in reviewing the issue together and bringing it to the Iowa Finance Authority together in a coordinated way. Amber suggested that one next step could be requesting a brief phone call with IFA staff managing the program, to review current information, to share any concerns, and to discuss next steps. Crissy is going to follow up with the Policy and Planning Committee and IFA staff.
7. Agenda for next Iowa Council on Homelessness meeting: Friday, July 24, 2020
8. Public Comment
	1. Amber shared an update regarding the Iowa Emergency Solutions Grant, especially the additional CARES Act allocations of first $9m, and then most recently another $11m. The distribution plan for the $9m is already underway, but nothing has been planned yet for the $11m. It would help to have some wider input during the planning for these funds, beyond the public comment period after a proposed plan is already in place, as once a proposed plan is in place, the possible changes in response to public comments are somewhat limited (can’t just add something new entirely, because then the public comment period would need to start over).

Karin suggested that the bi-monthly Peer-to-Peer Calls could be one platform to share information and gather input. Gary will let ICA staff know Amber will be reaching out to schedule this if possible for the upcoming Wednesday call next week.

Crissy suggested the Policy & Planning Committee could also take this up as part of an upcoming meeting. Karin and Dennis both volunteered to join in planning and discussion around this; Crissy will include both on any meeting notices.

* 1. Tim shared that he had just seen the public notice that the HousingIowa Conference has officially been cancelled this year.
1. Next regularly-scheduled Executive Committee meeting: Friday, August 21, 2020
2. Adjourn
	1. Adjourned at 11:12 a.m.

*Minutes submitted by Amber Lewis*