

# IOWA BALANCE OF STATE COC INTERIM BOARD MEETING

Draft Minutes

Thursday, May 14, 2020, 2:00pm

Location: GoToMeeting; <https://global.gotomeeting.com/join/950184685>

Or by phone: (872) 240-3311; Access Code: 950-184-685

## Board Members

- Allison Hannah
- Amber Lewis
- Ben Brustkern
- Crissy Canganelli
- Dennis Lauterbach
- Hope Metheny
- Kerri Rupe
- Monalisa McGee
- Scott Mather

### I. Introductions

Board Members Present: Allison Hannah, Amber Lewis, Crissy Canganelli, Dennis Lauterbach, Hope Metheny, Mona McGee

Staff Present: Courtney Guntly, Jess Bleile, Julie Eberbach

Others Present: Cecelia Aguilera, Brenda Albertson, Talye Anderson, Ryan Bobst, Christine Adamson, Tess Cody, Cody Crawford, Stephanie Fluckey, Karin Ford, Christine Gardner, Heather Harney, Mary Ingham, Amanda Jones, KarLee Kearns, Lisa Matzner, Kristin Millhollin, Carrie Moreno, Kim Motl, Linda Munden, Kara Nutt, Dax Oberreuter, Rachel Olson, Mindy Paces, J'nae Peterman, Patti Robinson, Kerri Rupe, Cindy Rybolt, Mark Sertterh, Shawn Snyder, Chelsea Stratton, Phoebe Trepp, Gary Wickerling

Confirmed that Amber Lewis will be a non-voting member of the board.

### II. Approval of Agenda

Metheny motioned, McGee seconded, motion passed

### III. Approval of Minutes

McGee motioned, Hannah seconded, motion passed

### IV. Draft Governance Charter

The draft Governance Charter was sent out with meeting materials. Reminder that this is a living document, so changes may be made in the future. Lauterbach reminded of the committees that will be part of the CoC. Discussion around the Coordinated Entry Committee moving to be part of the CoC instead of the ICH. A motion will be made at the ICH meeting tomorrow.

McGee motioned to approve charter, Metheny seconded, motion passed

### V. Board Membership Additions/Changes

Guntly reminded that we still need additional board members to fill some empty slots, including a person with lived experience. There were not great fits from the first round of applications, so an open application will go out. The Board Code of Conflict form will be sent out to board members to complete and will get returned to Guntly.

VI. CoC Renewal Application and Timeline

Timeline was sent out with meeting materials. All we know is that the competition this year will likely be delayed and will look different than in the past. While Wicking has the application finished, it will not be shown today. June 4 is the date on the timeline to roll out training, so that will give ICA time to roll out the application for comment, along with the scoresheet and rubric. HUD has been consistent in their messaging for CoCs not to overdo things with their applications.

VII. Feedback from 2019 Competition

HUD has finished the feedback from the 2019 competition. While there is room for growth, we scored right in line with the average. With some strategic planning, we can be poised to do better in the future. The DV bonus has been built on the front end to make it easier to collect information.

VIII. CoC Staff Report

a. Staffing Announcement

Guntly announced that Bleile has joined the ICA team as the CoC Associate Director. Bleile will no longer be a board member of the Interim Board.

b. Planning Grant Update

ICA has received the Planning Grant from IFA, so is able to move ahead with that.

c. Agency Letters of Support

Guntly already received a request for a letter of support and was able to provide it very quickly. However, a process will need to get established. If any board members are interested in being part of a special meeting to discuss and create a policy around letters of support, then please reach out to Guntly. Will be working with HomeBase on this and some other Policies and Procedures that will go beyond the Governance Charter.

d. Iowa Balance of State CoC Website

Currently working on building a website and have a meeting 5/15 to discuss plans. Plan to utilize the name that HomeBase gave: Iowa Balance of State CoC.

IX. Public Comment

Asked about the coordination with IFA for COVID funds. The funds will run through CE. There is a desire for more to be done to provide information about Coordinated Entry and the homeless services system. Canganelli offered motion to put together some information and send to Economic Development. Lauterbach supported motion. Hannah will assist Canganelli in gathering information, with support from ICA staff, both Guntly and Cassandra Kramer, Coordinated Entry Specialist.

X. Next Meeting: **June 11, 2020 at 2:00pm**

XI. Adjourn

McGee motioned, Metheny seconded, motion passed.