**DRAFT MINUTES**

**EXECUTIVE COMMITTEE MEETING**

Friday, October 16, 2020, 10:00 AM

*Voting members: Ashley Odom (chair), Karin Ford, Tim Wilson, Ben Brustkern, Crissy Canganelli, Alex Freeman, Dennis Lauterbach, Dax Oberreuter, Gary Wickering.*

**Resources** (<https://www.iowafinance.com/events-archive/?event_category=executive-committee>):

Chair Ashley Odom opened the meeting at 10:01 a.m.

1. Introductions
	1. Voting members:
		1. Ashley Odom (chair)
		2. Ben Brustkern
		3. Dennis Lauterbach
		4. Gary Wickering
		5. Karin Ford
		6. Tim Wilson
		7. Crissy Canganelli
		8. Dax Oberreuter
	2. Others:
		1. Amber Lewis
2. Approval of Agenda – ***Action Item***
	1. Motion: Dennis
	2. Second: Ben
	3. Unanimously approved
3. Approval of Minutes from 8/21/20 – ***Action Item***
	1. Motion: Dennis
	2. Second: Crissy
	3. Unanimously approved
4. Committee Updates
	1. Nominating Committee (Tim Wilson)
		1. Tim provided an update about the person who had applied to represent the Iowa Association of Counties; have not heard from the governor’s office about this applicant. Also sent a letter of non-attendance to Laura Burget; will plan to submit recommendation to governor to remove membership if no response.
	2. Policy and Planning Committee (Crissy Canganelli)
		1. Crissy provided an update; the committee has not met recently. Would like to convene committee once the governor releases the report from the Governor’s Advisory Board on Economic Recovery. Crissy spoke with Ashley Jared of IFA recently about the anticipated report. Crissy reports she was pleased to learn that housing is slated to be in the top three initiatives for economic recovery for the state. Crissy is looking forward to being able to see the full report before submitting the Council’s letter to the governor this year, with the report possibly informing some of the items the Council may want to highlight in this letter. The report is anticipated to be available within the next week or so.
	3. Public Awareness Committee (Alex Freeman)
		1. Tim provided an update. Tim and Alex are both in Spencer this morning for the first of the planned Council visits around the state to shelters with community members and public officials. Participants today include local citizens, someone from a local radio station, representatives from both senators’ offices, the Secretary of Agriculture, and local state representatives. The project in Clay County is to create a one-stop shop for people needing assistance in that area.
		2. Tim asked Ben if he has anything scheduled yet for Friends of the Family. Ben noted there is nothing specific yet.
		3. Crissy noted that during her conversation above with Ashley Jared at IFA, Ashley had also expressed interest in learning more about the planned visits around the state. Tim provided an update: there was a conversation recently with Alex and Tim and staff at IFA, including Ashley, to ensure everyone was aware of the visits.
		4. Ashley (Odom) asked about the desired outcomes of these visits. Tim described raising awareness of homelessness, highlighting particular initiatives when relevant, and engaging elected officials. Ashley and others noted the importance of the Council communicating a consistent message as much as possible.
5. Old Business
	1. None
6. New Business
	1. Strategic planning potential with the Balance of State Continuum of Care
		1. Ashley introduced the topic and asked for input from committee members. Crissy shared that the CoC Governance Board has been working on a strategic planning process, and that there has been some conversation of collaborating together with the Council. Crissy also noted some members were concerned this may slow the process down for the CoC, while the CoC really needs to be able to move through a process quickly to move from the interim board to a more permanent board.
		2. Dennis described the potential for mutual benefit if collaborating together. Wants to ensure we aren’t duplicating efforts.
		3. Ben noted the importance of the Council having its own time and space for strategic planning, but also wanting to be efficient.
		4. Karin noted the importance of being mindful of the original intent of the Council.
		5. Dennis suggested one possibility, that a consultant start with the CoC and then move to the ICH afterwards. That could add some efficiency and reduce needed education time with a consultant starting off.
		6. Crissy wouldn’t want to postpone work on the Council side. Could be ideal to use the same facilitator, for the reasons noted by Dennis. But might be better to move simultaneously, to reassess its identity, purpose, etc., especially with new members and new energy currently.
		7. Ashley suggested a next step could be forming a Strategic Planning Committee of the Council to work on this, similar to what the CoC Board has done.
		8. Karin wondered if this was the appropriate role for the Executive Committee or a different group, and members continued to discuss.
		9. May also be a role for an educational component.
		10. Action:
			1. Karin made a motion that the Executive Committee move forward with strategic planning recommendations.
			2. Second: Crissy
			3. Unanimously approved
		11. Crissy also volunteered to share the CoC Board RFP that was developed as a resource.
		12. Ashley will look to get another meeting scheduled in two weeks for this committee, focused on this issue.
7. Agenda for next Iowa Council on Homelessness meeting: Friday, November 13, 2020 (confirm date)
	1. The committee agreed to keep this date as scheduled.
8. Public Comment
	1. None
9. Next regularly-scheduled Executive Committee meeting: Friday, December 18, 2020
10. Adjourn
	1. Motion: Ben
	2. Second: Karin
	3. Unanimously approved

The meeting adjourned at 11:08 a.m.

*Draft minutes submitted by Amber Lewis*