***The Iowa Council on Homelessness***

**DRAFT MINUTES**

**NOMINATING COMMITTEE MEETING**

**January 13th, 2021 @ 1:30 pm, via Teams teleconference**

Committee List:

1. Ashley Odom (general public)
2. Tim Wilson (general public)
3. Ben Brustkern (general public)
4. Dax Oberreuter (representative of state agencies)
5. Terri Rosonke (representative of state agencies)
6. Joyce Brown (representative of state agencies)

Chair Tim Wilson opened the meeting at 1:30 p.m.

1. Introductions of participants
	1. Members:
		1. Tim Wilson (chair)
		2. Ashley Odom
		3. Ben Brustkern
		4. Dax Oberreuter
		5. Terri Rosonke
		6. Joyce Brown
	2. Non-members:
		1. Mollie Brees
		2. Amber Lewis
2. Approval of Agenda (*Action Item*)
	1. Motion: Dax
	2. Second: Joyce
	3. Unanimously approved
3. 2020 Vacancies Status Update
	1. Tim noted one seat became vacant recently.
	2. There was some discussion of whether the Governor’s Talent Bank Iowa site currently has an accurate listing of Council membership.
4. Members whose terms expire June 30, 2021 (see list on page 2 of the agenda)
	1. Tim will email these members in March, asking that members declare if they plan to seek a renewal term. If so, they should resubmit their application by April 9, 2021.
5. Recruitment of new nominees
	1. Timetable: Members discussed past recruitment efforts. It was discussed that before spending a lot of time on member recruitment, would be helpful to know if the governor’s office is likely to take up the Council’s recommended members this year. May be helpful to reach out to the person currently in charge of this office to let them know the Council has a Nominating Committee and would like the opportunity to review applications and make recommendations. Dax noted that all Boards are different and not all have Nominating Committees, so it’s important to communicate this to their office. In the past, the applicant information received from their office has varied widely. If their office at least provides the resume and basic demographic information, that will really help. Might also consider emailing applicants to request any additional information, especially because the application doesn’t address if someone qualifies as having personal experience with homelessness.
	2. Review current application: Members discussed the difference between the old paper application that applicants were asked to submit to the Council, and the current process where applicants must apply online directly through the governor’s website.
	3. Governance review process: Tim reminded the committee of the upcoming anticipated strategic planning process.
6. Members with poor attendance
	1. Appointed by Governor’s Office: Tim will send a letter to those that have missed three or more meetings reminding them of the attendance policy and expectations.
	2. Agency/Organizational Representatives: Tim will send a letter to those that have missed three or more meetings asking if there is another agency representative better suited currently to participating.
7. Old Business
	1. None
8. New Business
	1. None
9. Next meeting date:
	1. Next meeting will be in April
10. Adjourn
	1. Motion: Ben
	2. Second: Ashley
	3. Unanimously approved

The meeting adjourned at 2:15 p.m.

*Draft minutes submitted by Amber Lewis*