**DRAFT MINUTES**

**EXECUTIVE COMMITTEE MEETING**

Tuesday, September 28, 2021

10:00 AM – 11:00 AM

*Voting members: Ashley Odom (chair), Dax Oberreuter (vice-chair), Karin Ford, Tim Wilson, Ben Brustkern, Crissy Canganelli, Alex Freeman, Dennis Lauterbach, Gary Wickering.*

**Resources** (<https://www.iowafinance.com/homelessness/homeless-service-agencies/iowa-council-on-homelessness/>):

Chair Ashley Schwalm opened the meeting at 10:00 a.m. A quorum of members was achieved.

1. Introductions
	1. Members:
		1. Ashley Schwalm, Chair
		2. Tim Wilson
		3. Dennis Lauterbach
		4. Gary Wickering
		5. Karin Ford
		6. Crissy Canganelli
	2. Non-members:
		1. Kristin Hanks-Bents, IFA
		2. Mollie Brees, IFA
		3. Amber Lewis, IFA
2. Approval of Agenda – ***Action Item***
	1. Motion: Tim
	2. Second: Gary
	3. Unanimously approved
3. **Public Comment Period**:A public comment period for the meeting will be held at this time to accommodate visitors. This period is limited to 2 minutes per person and 10 minutes in total.
	1. None
4. Approval of Minutes from 8/20/21 – ***Action Item***
	1. Motion: Dennis
	2. Second: Crissy
	3. Unanimously approved
5. **Proposed Iowa Code Changes for Council**
	1. Review draft proposed changes and comments from Council members and consider recommendation on next steps – ***Action Item***
		1. Members reviewed proposed draft changes that Amber Lewis at IFA had drafted for Council review and that had been sent out to all Council members for comment and input a week prior to the meeting today (and that had also been discussed in broad terms at the most recent full Council meeting). Members also discussed comments submitted by other Council members to the proposed changes.
		2. Kristin noted the most important pieces to settle on this week: the total desired number of members, approximate number of state agencies represented, if state agency members would be voting or non-voting, if members with lived experience would still be included, and the overall broader background of the desired changes. Also subsection 8; some idea if the members generally concur with the suggested edits to the duties of the Council.
		3. Members came to agreement on the following general parameters of suggested changes:
			1. Nineteen total members, with up to 8 of these members being non-voting representatives of state agencies.
			2. The proposed draft changes in sections 4 – 9.
			3. Keep section 10 rather than eliminate.
				1. Motion: Tim
				2. Second: Karin
				3. Unanimously approved
6. Other Old Business
	1. Crissy noted that if this goes forward, it will be important to give some thought to how members will be selected for the reduced membership seats next June. For example, we may want to make sure that someone from the Institute for Community Alliances has a seat.
7. Other New Business
	1. None
8. Next regular Executive Committee meeting: Friday, October 15, 2021
9. Adjourn
	1. Motion: Crissy
	2. Second: Tim
	3. Unanimously approved; the meeting adjourned at 10:59 a.m.

*Minutes submitted by Amber Lewis*