**MINUTES**

**EXECUTIVE COMMITTEE MEETING**

April 15, 2022

10:00 AM, Virtual through Teams– 12:00 PM

*Voting members 2021-2022: Ashley Schwalm (Chair), Karin Ford (Vice Chair), Tim Wilson, Ben Brustkern, Crissy Canganelli, Dennis Lauterbach, Jodi Royal-Goodwin, Gary Wickering*

**Resources** ([https://www.iowafinance.com/homelessness/homeless-service-agencies/iowa-council-on-homelessness/](about:blank)):

Chair Ashley Schwalm opened meeting at 10:03 am. A quorum of members was achieved.

1. Introductions
   * 1. Voting members present:
        1. Ashley Schwalm
        2. Tim Wilson
        3. Ben Brustkern
        4. Karin Ford
        5. Jodi Royal-Goodwin
        6. Gary Wickering
     2. Others present:
        1. Mollie Wickering (at the beginning; IFA)
        2. Amber Lewis (IFA)
2. Approval of Agenda – *Action Item*
   1. Motion: Ben
   2. Second: Karin
   3. Unanimously approved
3. Public Comment Period: A public comment period for the meeting will be held at this time to accommodate visitors. This period is limited to 2 minutes per person and 10 minutes in total.
   1. None
4. Approval of Minutes from February 15, 2022 – *Action Item* 
   1. Motion: Tim
   2. Second: Karin
   3. Unanimously approved
5. Committee Updates
   1. Nominating Committee (Tim Wilson)
      1. Tim provided an update on Iowa code changes and the nominating process for the new structure of the Council and Council membership; the Nominating Committee has made recommendations regarding which current Council general public members should be reappointed. The list was compiled by Joyce Brown and Scott Mather, state agency representatives with no conflict of interest, and passed on to Karin Ford.
      2. After June, hopefully the Governor will make new appointments very quickly. If there is a delay, may need the support of Kristin Hanks-Bents, IFA’s legal counsel that has helped the Council navigate the changes so far, as to how to handle upcoming meetings. Tim will coordinate with Amber to continue to reach out to Kristin for that guidance.
      3. Karin noted she was retiring from IDPH; there was some discussion of whether Karin would be interested in seeking appointment as a member of the general public instead. Karin indicated she likely wouldn’t apply.
   2. Policy and Planning Committee (Crissy Canganelli)
      1. Crissy was not present, but Ben noted the committee has not met recently. Ben had a question about the new ERA2 Rapid Rehousing Project, about regions that were planning to serve the Category 3 Homeless/doubled-up population, and how that would work with Coordinated Entry; if people would be assessed through the homeless or at-risk-of-homelessness assessment, and which list they would be pulled from. Gary agreed this will need a little more thought; it may be preferable to treat these as two separate projects in HMIS. A good next step will be to address this with the Balance of State Coordinated Entry Committee. Gary also noted that ICA will have some new staff members providing support for Coordinated Entry across the state.
   3. Public Awareness Committee
      1. Ashley noted there isn’t an active committee for this currently; it is waiting on the transition in July.
6. Strategic Planning
   1. Tim, Karin, and Crissy met recently to discuss the Strategic Plan. Karin and Tim provided brief updates. It’s difficult to pursue much on this while we’re waiting on the governance change.
7. Old Business
   1. None
8. New Business
   1. Karin brought up the upcoming HUD Peer-to-Peer Homelessness Symposium, and any possible locations to hold this in-person, as the HUD team planning this has not yet identified a viable option (one was presented recently, but it was fairly expensive).
9. Plan for next Iowa Council on Homelessness meeting: Friday, May 20, 2022
   1. Gary noted there would likely be an update on the 2022 Point-in-Time Count at that time.
   2. There was discussion of in-person versus remote, and it was decided to stick with remote still in May, hopefully moving to in-person after the governance change.
10. Next Executive Committee meeting: Friday, June 17, 2022
    1. This will be virtual as well.
11. Adjourn
    1. Motion: Karin
    2. Second: Tim
    3. Unanimously approved; the meeting adjourned at 10:46am

*Minutes submitted by Amber Lewis*