## MASTER SERVICER

**Idaho Housing and Finance Association** 

565 Myrtle Street, Boise, ID 83702 Ph# 1.800.219.2285 Monday thru Friday: 8am to 5pm (Mountain Time) Closed on certain holidays **Tax ID#**: 82-0302333 Branch 001 **MERS ID#**: 1009670 **HUD ID#**: 10101-09998 **VA ID#**: 9270030000 **RD ID #**: 82-0302333 Branch 001 Lender Connection: https://www.lenderifa.com Borrower Connection: https://www.borrowerifa.com

## Program Questions: loanpurchase@ihfa.org **All Loan Programs Serviced** Rita Aafedt **CONTACTS:** Amanda Patterson Manager Loan Acquisition Loan Acquisition Supervisor Ph# 208.424.7048 Ph# 208.424-7012 Email: ritaa@ihfa.org Email: amandap@ihfa.org 1<sup>st</sup> Note Endorsement: Pay To The Order of Deliver Original Note(s) to: Idaho Housing and Finance Association Idaho Housing and Finance Association (No Ampersand sign, must spell out "and") Attn: Doc Center Without Recourse 565 W. Myrtle Street Lender Name as it appears on the Note Boise, ID 83702 IFA DPA 2<sup>nd</sup> Notes should not be endorsed Lender Signature w/ Signatory's typed name and title The Iowa IHFA checklist can be found on the home page in Lender Connection Please stack the loan file in the order of the checklist Loans Purchased within 15 Days of 1<sup>st</sup> Payment Due Date 1<sup>st</sup> payment netted out of the purchase amount - Lender retains 1<sup>st</sup> payment • Post Purchase Ins & Tax Bills: servicing@homeloanserv.com - Post Purchase Reimbursements: hol-adjustments@ihfa.org Borrower's Payments/Servicing Questions (Goodbye Letter) **Overnight Payment Address: HomeLoanServ** P.O. Box 7541. Boise. ID 83707-1899 565 W Myrtle Street, Boise, ID 83702 Ph# 1.800.526.7145 Email Servicing Questions: support@homeloanserv.com Online Banking: www.homeloanserv.com Payoffs: HOL-Payoffs@ihfa.org Flood Determination: LERETA Property Tax & Flood Services 901 Corporate Center Dr. Pomona, CA 91768 www.lereta.com Hazard and Flood Insurance Requirements Minimum Coverage amount: Equal to the loan amount or replacement cost. Hazard Insurance Maximum Deductible: Follow Agency Guidelines Flood Insurance Maximum Deductible: Follow Agency Guidelines 2<sup>nd</sup> Mortgagee Clause Mortgagee Clause HomeLoanServ, ISAOA/ATIMA Iowa Finance Authority ISAOA PO Box 818007, Cleveland, OH 44181 c/o HomeLoanServ Fax: 88-218-9257 Email: insdocs8263@oscis.com PO Box 818007, Cleveland, OH 44181 Must include IHFA Loan Number **Standard Fees Deducted at Loan Purchase** • \$85 Tax Service Fee \$10 Flood Determination Fee (if Flood Determination provided is not Lereta)

- Trailing Documents due within 90 Days of Loan Purchase
  - Original Recorded Mortgage(s) (1<sup>st</sup> and 2<sup>nd</sup> if applicable) to be delivered.
  - Final Title Insurance Policy to be uploaded to Lender Connection as a Trailing Document
- MIC, RD Loan Note Guaranty, VA LGC (*if applicable*) to be uploaded to Lender Connection as a **Trailing Document** Document Center: <u>doccenter@ihfa.org</u>