**MINUTES**

**EXECUTIVE COMMITTEE MEETING**

June 30th, 2023

10:00 AM – 12:00 PM

*Voting members 2023: Ashley Schwalm (Chair), Tim Wilson (Acting Vice-chair), Ben Brustkern, Crissy Canganelli, Dennis Lauterbach*

**Resources** ([https://www.iowafinance.com/homelessness/homeless-service-agencies/iowa-council-on-homelessness/](about:blank)):

Acting vice-chair Tim Wilson opened the meeting at 10:04 am. A quorum of members was achieved.

1. Introductions
   1. Voting members present:
      1. Tim Wilson
      2. Dennis Lauterbach
      3. Crissy Canganelli
      4. Ben Brustkern
   2. Others present:
      1. Mollie Brees (IFA)
2. Approval of Agenda – *Action Item*
   1. Motion: Ben Brustkern
   2. Second: Dennis Lauterbach
   3. Unanimously approved
3. Public Comment Period:A public comment period for the meeting will be held at this time to accommodate visitors. This period is limited to 2 minutes per person and 10 minutes in total.
   1. None
4. Nominating Committee Updates (Ben Brustkern)
   1. Ben reported that there is no update on filling Gary’s position in the council. He stated that in late July/early August they will bring nominations back for review.
5. Strategic Planning
   1. Crissy reported that she plans to work with Mollie and IFA legal to build an RFP. They would like to bring someone in that would be responsible for the project managing of the strategic plan and to begin creating a framework for the priorities of the council. The committee concluded that it would be beneficial to provide a 15-minute orientation to the group during the July meeting. Dennis and Tim will review the strategic plan and create an introductory presentation.
6. Old Business
   1. None
7. New Business
   1. None
8. Plan for next Iowa Council on Homelessness meeting: Friday, July 21, 2023
   1. Tim reported that they will elect a chair and vice chair.
9. Next Executive Committee meeting: Friday, August 18st, 2023
10. Adjourn
    1. Motion: Dennis Lauterbach
    2. Second: Crissy Canganelli
    3. Unanimously approved; the meeting adjourned at 10:45 am

*Minutes submitted by Mollie Brees*