

**OWNER'S CERTIFICATION OF CONTINUING COMPLIANCE**  
**REPORTING YEAR: 2023**

Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_ City: \_\_\_\_\_  
Name of Ownership Entity \_\_\_\_\_

**Select which of the following describes your Project:**

- LIHTC Project # \_\_\_\_\_  
 HOME Agreement # \_\_\_\_\_  
 NHTF Agreement # \_\_\_\_\_

**INITIAL OWNER'S CERTIFICATION:**

*If any ONE* of the following three statements apply to the Project, check the appropriate box, and proceed to page 5 and sign and date this certification; if not, proceed to the next section:

- No buildings in the Project have been placed in service as of 12/31/2023.  
 At least one building in the Project has been placed in service but the Owner has elected not to begin the project's credit period in 2023.  
 This is a HOME or National Housing Trust Fund (NHTF) ONLY Project, and the Project has not yet entered its Affordability Period (as determined by IFA.)

**Resyndicated LIHTC Properties Only:**

- No buildings have been placed in service under the most recent allocation.  
 At least one building has been placed in service under the most recent allocation, but the owner elects to begin credit period in the following year.

If either of the above applies, please check the appropriate box, and complete the certification for the original allocation using the original project number/name, etc.

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### ANNUAL OWNER CERTIFICATION

#### The Owner hereby certifies that:

Please mark the appropriate box for all questions.

1.

- No finding of discrimination under the Fair Housing Act, 42 U.S.C. 3501-3619, has occurred for this Project. A finding of discrimination includes an adverse final decision by the Secretary of Housing and Urban Project (HUD), 24 CFR 180.680, and adverse final decision by a substantially equivalent state of local Fair Housing agency, 42 U.S.C. 3616a(a)(1), or an adverse judgment from a Federal Court.
- A finding of discrimination under the Fair Housing Act, 42 U.S.C. 3601-3619, has occurred and the Project has **attached documentation of the findings to this certification.**

2.

- There has not been a casualty loss to the property during the certification year.
- There has been a casualty loss to the property during the certification year. **Documentation of the loss, including the circumstances, date of the loss, and the date the unit/building/project was returned to service is attached to this certification if not previously submitted.**
- Documentation was previously submitted to IFA on \_\_\_\_\_

3.

- All units in the project are suitable for occupancy, taking into account all federal, state, and local health, safety, and building codes (or other habitability standards), Uniform Physical Condition Standards (UPCS) as defined by HUD. All building code inspections did not issue a report of a violation for any building or low-income unit in the project.
- The state or local unit responsible for making building code inspections issued a report of a violation for any building or low-income unit in the project during the certification year. **Documentation of the violations is attached to this certification as well as verification that the violations have been properly addressed.**

4.

- The project has no HOME or NHTF units or the LIHTC project was not required by the QAP under which it was allocated to follow the Affirmative Fair Housing Marketing Plan (AFHMP) requirements.
- The project includes less than five (5) HOME or NHTF-assisted rental units under common ownership or developed by a single entity; therefore, AFHMP requirements are not applicable.
- The project includes five (5) or more HOME or NHTF-assisted rental units under common ownership or developed by a single entity **AND/OR** is also a LIHTC project required by the QAP under which it was allocated to utilize the AFHMP requirements in soliciting renters, determining their eligibility, and concluding all transactions.

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5. The project meets the minimum requirement of (check one):  
 The 20-50 test under Section 42(g)(1)(A)  
 The 40-60 test under Section 42(g)(1)(B)  
 The Average Income test under Section 42(g)(1)(C)  
 The 15-40 test for "deep rent skewed" projects under Section 42(g)(4) and 142(d)(4)(B)
6. There has been no change in the applicable fraction as defined in Section 42(c)(1)(B) for any building in the project.  
 Yes       No       N/A
7. At initial occupancy, the owner has received a Tenant Income Certification (TIC) from each low-income household and documentation to support that certification, and if applicable, at annual recertification, the owner has received a Tenant Income Certification (TIC) and documentation to support that certification.  
 Yes  No  N/A
8. Each qualified low-income unit is rent restricted under Section 42(g)(2) of the Code.  
 Yes  No  N/A
9. All low-income units in the project are for use by the general public and are used on a non-transient basis, except as otherwise permitted by Section 42 of the Code.  
 Yes  No  N/A
10. There have been no changes in the eligible basis under Section 42(d) for any building in the project.  
 Yes  No  N/A
11. All tenant facilities included in eligible basis under section 42(d) of any building, in the project, such as a swimming pool, other recreational facilities, and parking areas, were provided on a comparable basis without charge to all tenants in the building.  
 Yes  No  N/A
12. If a low-income unit in the project has been vacant during the year, reasonable attempts were or are being made to rent that unit or the next available unit of comparable or smaller size to tenants having a qualifying income before any units were or will be rented to tenants not having a qualifying income.  
 Yes  No  N/A
13. If the income of a low-income household increased above the limit allowed in Section 42(g)(2)(D), all next available units of comparable or smaller size in the building were rented to an income qualified household.  
 Yes  No  N/A

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14. An extended low-income housing commitment as described in Section 42(h)(6) is in effect, including the requirement under Section 42(h)(6)(B)(iv) that an owner cannot refuse to lease a unit in the project to an applicant because the applicant holds a voucher of eligibility under Section 8 of the United States Housing Act of 1937, and all warranties, covenants, and representations contained in the Regulatory Agreement (Extended Use Agreement) and the Reservation Contract remain in force.

Yes  No  N/A

15. If the owner received a Credit allocation from the portion of the State ceiling set-aside for a project involving "qualified non-profit organizations" under Section 42(h)(5) of the code, the non-profit entity materially participated in the operation of the development within the meaning of Section 469(h).

Yes  No  N/A

16. There has been no change in the ownership or management of the property since the completion of the last Certification of Continuing Program Compliance.

Yes  No  N/A

If "Yes" and the change has not been reported, provide an Exhibit F "Compliance Monitoring Information form".

17. The property is in compliance with the Violence Against Women Act (VAWA) requirements and all related implementing regulations providing protections for residents and applicants who are victims of domestic violence, dating violence, sexual assault and/or stalking.

Yes  No  N/A

18. The Owner has followed the requirements of the Iowa Rose Program. The Owner has developed written policies and procedures that provide information regarding the terms, conditions and distribution of the Rose Program funds and has made it available to all households and staff.

Yes  No  N/A

If "Yes" please attach end of year escrow bank statement, list of recipients showing amounts in each account and any funds that have been released to those that have purchased homes. Please also attach a blank lease, and any applicable documentation (blank contract, agreement, or addendum) pertaining to the Iowa Rose Program.

19. The owner continues to comply with all terms agreed to in the application for the applicable QAP, including all federal and state-level program requirements for which it received points or other preferential treatment in its application. For projects allocated under the Housing for Homeless or Permanent Supportive Housing Set-Asides, complete the Permanent Supportive Housing Certification.

Yes  No  N/A

20. Fair housing, equal employment opportunity, and lead-based paint informational posters, as required by IFA, are conspicuously displayed at the project. Additionally, each household of the HOME assisted units has been given lead-based paint and fair housing brochures as required by IFA. Documentation of each beneficiary's receipt of the brochures is being maintained throughout the affordability period and is available for inspection by IFA and/or HUD.

Yes  No  N/A

## OWNER'S CERTIFICATION OF CONTINUING COMPLIANCE REPORTING YEAR: 2023

The undersigned, having been allocated one or more allocations from the following sources:

- Low Income Housing Tax Credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended (the "Code") and having executed a Land Use Restriction Agreement ("LURA") pursuant to the allocation with the IFA, the housing credit agency for the State of Iowa.
- HOME Investment Partnerships Program funds (the "HOME funds") pursuant to Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, (the "Act") through the IFA (or previously through the Iowa Department of Economic Development), the HOME administration agency for the State of Iowa.
- National Housing Trust Fund Program dollars (the "NHTF") pursuant to Part 93 of Title 24 of the Code of Federal Regulations ("24 CFR Part 93" or the "Code"), through the IFA, the NHTF administration agency for the State of Iowa.

For the purpose of purchasing, constructing, and/or improving a certain low-income rental housing project (the "Project"), and pursuant to the monitoring requirements of the Code and all regulations promulgated thereunder, as applicable, and of the authority and the requirements of the Act and all regulations promulgated thereunder, as applicable, does hereby certify as follows:

### CERTIFICATIONS

1. The undersigned has completed the appropriate annual income certification process for each household occupying a LIHTC unit (mixed use and/or mixed income projects only) or from each HOME or NHTF-assisted household in the project and sufficient documentation to support that certification; and/or
2. Each LIHTC, HOME-or NHTF assisted unit in the project was restricted as provided under the Code and/or Act.
3. The project is in continuing compliance with the Land Use Restrictive Agreement, the HOME Investment Partnerships (HOME) Program Contract and/or the National Housing Trust Fund Program Rental Contract applicable to the project and/or the Qualified Allocation Plan (QAP) under which it was allocated.

**Failure to complete this form in its entirety will result in noncompliance with program requirements. In addition, any individual other than an owner or general partner of the project is not permitted to sign this form, unless permitted by the state agency.**

**The project is otherwise in compliance with the Code, including any Treasury Regulations, the applicable State Allocation Plan and all other applicable laws, rules, and regulations. This Certification and any attachments are made UNDER PENALTY OF PERJURY.**

The undersigned has executed this certification this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Name of Ownership Entity

\_\_\_\_\_  
Authorized Representative of Ownership Entity Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

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**If any questions above answered "No" please explain below**

<b>Question Number</b>	<b>Explanation</b>