**2018 Iowa Balance of State CoC**

**Instructions and LOI for Renewal Expansion Projects v2**

*(Updated 7/26/2018)*

**Introduction:** HUD is allowing renewal project expansions in 2018, for projects seeking to increase the number of units or to serve additional persons. Information is in the 2018 CoC NOFA.

**2018 Iowa Balance of State CoC Policy:**

See the final approved 2018 CoC Application, Ranking, and Reallocation Plan for details on eligible renewal expansion projects and timelines.

Utilize the form provided below. If approved, projects will be notified on or about August 24, 2018, and will then be required to submit an application in HUD’s online E-snaps system, due September 7, 2018.

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| **2018 Letter of Intent Form for Renewal Expansion Projects** |
| a. Agency name |  |
| b. Project name |  |
| c. Eligible expansion amount, according to approved 2018 CoC Application, Ranking, and Reallocation Plan.  | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| d. Requested expansion amount (up to amount in line (c)): | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| e. How will the project utilize the proposed funds to expand units, beds, services, or persons served? |  |
| f. Provide a budget for the proposed additional funds:  |  |