**DRAFT AGENDA**

**EXECUTIVE COMMITTEE MEETING**

Friday, February 15, 2019

10:00 AM – 12:00 PM

Meeting Location:

**Iowa Finance Authority, 1963 Bell Avenue, Suite 200, Des Moines OR**

**Conference Call: (866) 685-1580; code 515-725-4942**

*Notes: This is an open, public meeting and may be recorded for minute taking purposes.*

*The Executive Committee has nine voting members (may include alternates). At least 5 members are needed for quorum. Voting members:*

*Voting members: Karin Ford (chair), Carrie Moser (vice-chair), Tim Wilson (secretary), Ben Brustkern (immediate past chair), Dennis Lauterbach, Jane Erickson, Carolyn Cobb, Diane Nichols, Ashley Odom. Non-voting members: David Binner, Crissy Canganelli, David Hagen.*

**Resources** (<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/93>):

* *Minutes from 1/9/2019*
* *IFA Purchasing Rules (for contracting, RFPs, etc.)*

1. Introductions
2. Approval of Agenda – ***Action Item***
3. Approval of Minutes from 1/9/2019 – ***Action Item***
4. Committee Updates
   1. Coordinated Entry *(Carrie Moser)*
   2. Research and Analysis (*David Hagen)*
   3. Public Awareness *(Tim Wilson)*
   4. Policy and Planning (*Crissy Canganelli*)
   5. Nominating *(Ashley Odom)*
   6. Continuum of Care *(Dennis Lauterbach)*
5. HMIS Report *(Institute for Community Alliances)*
6. Coordinated Entry Report *(Hawkeye Area Community Action Program)*
7. Staff Report *(Iowa Finance Authority)*
   1. 2019 Coordinated Services Regions awards
   2. Verified with legal counsel the requirements for new work group (transition team)
   3. Reviewed with legal counsel the requirements for purchasing, RFPs, RFIs, etc.
8. Old Business
   1. Additional letters of support approved for SSVF applicants
   2. Next steps for Transition Team (work group)
9. New Business
   1. New full Council meeting check-in process—who can help with this?
   2. Vice-chair position
10. Agenda for next Iowa Council on Homelessness meeting: Thursday, April 4, 2019
    1. Bob Pulster/USICH presentation?
    2. Guest speakers?
11. Public Comment
12. Next regularly-scheduled Executive Committee meeting: Friday, April 19, 2019
    1. *Schedule: third Fridays every other month (non-council-months), 10:00 a.m.*
13. Adjourn