**DRAFT MINUTES**

**SPECIAL EXECUTIVE COMMITTEE MEETING**

Friday, March 1, 2019

12:30 PM – 1:00 PM

Meeting Location:

**Iowa Finance Authority, 1963 Bell Avenue, Suite 200, Des Moines OR**

**Conference Call: (866) 685-1580; code 515-725-4942**

*Notes: This is an open, public meeting and may be recorded for minute-taking purposes.*

*The Executive Committee has nine voting members (may include alternates). At least five members are needed for quorum.*

 *Voting members: Karin Ford (chair), Carrie Moser (vice-chair), Tim Wilson (secretary), Ben Brustkern (immediate past chair), Dennis Lauterbach, Carolyn Cobb, Diane Nichols, Ashley Odom. Non-voting members: David Binner, Crissy Canganelli, David Hagen. (As of 2/27/19, Jane Erickson is no longer a member.) Alternate arranged by chair for this meeting due to conflict of interest: Lori Miller*

**Resources** (<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/93>):

* *Minutes from 2/15/19*
* *Calendar Year 2019 Coordinated Services Regions Funding Recommendations*
1. Introductions
	1. Committee voting members:
		1. Karin Ford
		2. Tim Wilson
		3. Dennis Lauterbach
		4. Lori Miller (alternate)
		5. Diane Nichols (phone)
		6. Ashley Odom (phone)
		7. Carrie Moser (phone)
	2. Committee non-voting members and other participants:
		1. David Binner (phone)
		2. David Hagen (phone)
		3. Crissy Canganelli (phone)
		4. KarLee Kearns (phone)
		5. Amber Lewis
	3. Quorum achieved
2. Approval of Agenda – ***Action Item***
	1. Motion: Dennis Lauterbach
	2. Second: Tim Wilson
	3. Motion passed
3. Approval of Minutes from 2/15/2019 – ***Action Item***
	1. Tabled
4. Review Calendar Year 2019 Coordinated Services Regions Proposed Funding. Scores and proposed funding are from informal review group convened by Iowa Finance Authority. Before finalizing awards, requesting input and recommendation from Executive Committee.
	1. Amber Lewis provided an overview of the scoring process and proposed award amounts. The informal scoring committee convened by IFA to review the applications was similar to the group consulted last year, and included Courtney Guntley from the Institute for Community Alliances, Dusty Noble from HACAP, Tim Wilson from Home Forward Iowa, and Karin Ford as chair of the Iowa Council on Homelessness.

The original award amounts based on the eligible criteria in the application resulted in total eligible award amounts of just under $100,000. Approximately $150,000 is available to fund the regions, with any remaining amount from the CoC Planning Grant to be available at the CoC-wide level for staffing, consultants or contractors, training, or other priorities. $150,000 to regions would be consistent with the current regional awards. Revised possible award amounts were presented, based on one proposed adjustment of multiplying all original eligible award amounts by 1.5. The committee discussed whether any different formula would make sense to consider, but ultimately, none were presented for vote.

Motion: Tim Wilson made a motion to recommend that IFA issue award amounts to all regions based on the proposed formula of the original eligible application amount multiplied by 1.5.

Second: Dennis Lauterbach

Motion passed

Carrie Moser abstained

Crissy Canganelli confirmed that no abstention was necessary since she is not a formal voting member

1. Old Business
2. New Business
	1. David Binner asked about next steps regarding the proposed legislative bill that would increase funding for the Shelter Assistance Fund. He is interested in forwarding information to council members about this.
3. Public Comment
	1. None
4. Next regularly-scheduled Executive Committee meeting: Friday, April 19, 2019
5. Adjourn
	1. Motion: Dennis Lauterbach
	2. Second: Tim Wilson
	3. Motion passed