**INFORMAL NOTES – NO QUORUM ACHIEVED; NO ACTION TAKEN**

**CONTINUUM OF CARE COMMITTEE MEETING**

Monday, July 8, 2019, 9:00 a.m.

Location: Iowa Finance Authority, 1963 Bell Ave., Suite 200, Des Moines, Iowa 50315 or by Conference Call

*Voting committee members: Dennis Lauterbach (chair), Carol Chantrill, Katrina Carter, Karin Ford, Page Eastin, KarLee Kearns, Lori Miller, Scott Mather, Ashley Odom, Tim Wilson, Gary Wickering*

1. Introductions
   1. Committee voting members (quorum not achieved)
      1. Dennis Lauterbach
      2. Tim Wilson (phone)
      3. Gary Wickering
      4. Karin Ford (phone)
      5. Lori Miller
      6. Carol Chantrill joined at 10a.m.; there was a mix-up in the time sent out for this meeting; the agenda emailed by Dennis in advance listed 10a.m. as the start time.
   2. Committee non-voting members and other participants:
      1. Amber Lewis
      2. Julie Eberbach
2. 2019 CoC Renewal Competition
   1. Gary reported that the team is close to being able to finalize the renewal project scoring.
   2. The committee discussed next steps. Need to go back and review the updated appeals policy.
   3. Ranking: Julie shared concerns about ranking projects at the top of Tier 1 if they are first year renewals. HUD wants CoCs to judge projects on performance; awards bonus projects based on this. Discussion of keeping these projects in a safe place in Tier 1, but at the bottom of Tier 1 rather than at the top. Also discussion of comparing to last year; bonus projects were awarded last year, and would be helpful to know if NOFA language has changed on this from last year. Julie will write up a brief proposal on this and send to the committee or Council for further consideration.
   4. Dennis asked about scoring for Question 12e; some discussion to make sure this was scored accurately.
3. HMIS project
   1. Discussion next turned to the question of how to handle HMIS project scoring and ranking. Given that ICA serves the CoC as a sort of “utility,” and they are doing well in serving the CoC, Dennis is interested in recommending to the Council that they approve ICA for another year, ranking in the same general place as last year (with same principles used for the ranking, with some minor adjustments as necessary). Dennis will write up a brief proposal for the Council to consider next week; Dennis will be absent that meeting but Lori Miller will share his recommendation.
4. 2019 CoC New Project Competition
   1. Gary has created a draft new project competition. Pulled in elements from last year’s application. Responsive to new NOFA that just came out.
   2. Julie discussed how the CoC may be interested in prioritizing new projects in underserved areas of the CoC. May be important to be specific about what that means; an existing agency just adding services in some additional counties may be different from having some meaningful presence in that area.
   3. Need to move quickly to keep things moving for the new project competition.
5. Next meeting date: Tuesday, July 23, 2019, 10:00 a.m.
6. Adjourn
   1. The informal meeting ended at approximately 10:17a.m.