

2018 Iowa Balance of State Continuum of Care (CoC)

Final New Project Application: Deadline: Wednesday, August 15, 2018, 11:59 PM (LOI due August 1, 2018)

Instructions: Answer the questions below. Include a "Self-Score" as indicated.

APPLICANT NAME AND LOCATION

Organization Name:	NIAD Center for Human Development dba Crisis Intervention Service		
Project Name:	Crisis Intervention Service		
Type of Project (Permanent Supportive Housing, Rapid Rehousing, Joint Transitional Housing & Rapid Rehousing, DV Bonus Rapid Rehousing, or DV Bonus Joint TH-RRH)	DV Bonus Rapid-Rehousing		
Project Name:	Crisis Intervention Service		
Anticipated Renewal Amount:	\$168,028		
Address:	Street: 206 Third NE	City: Mason City	Zip: 50401
Primary Contact (w/Email & Phone):	Mary J. Ingham	Mary@CIShelps.org	641-423-0490
Secondary Contact (w/Email & Phone):	Rachel Olson	Rachel@CIShelps.org	641-530-5577
Is your agency currently registered in the Federal System for Award Management?:	Circle or Enter: Yes	DUNS #:	623479102

THRESHOLD ASSURANCES (required)

Projects MUST meet ALL of these requirements to be eligible for consideration.

Will the project be free of the following barriers to accessing housing and services? Verify that each barrier described will NOT exist:

a. Client having too little or no income:	Not a barrier
b. Client having a criminal record with exceptions for state-mandated restrictions:	Not a barrier
c. Client fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement):	Not a barrier
d. Client having (or not having) a previous address within Iowa:	Not a barrier
e. Project failing to comply with HUD's 2016 Gender Identity Rule: (https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/)	Not a barrier

Assurances met?	Assurances met?	Threshold Notes
Yes		

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CONTINUUM OF CARE PARTICIPATION (9 points, questions 1-4)

1 Local Participation: Since January 2017, have representatives of your agency attended meetings as part of organizing a Coordinated Services Region (CSR) that includes your local service area OR attended meetings of your organized local planning group? Posted meeting minutes must be able to verify attendance. List meetings below. (1 point for each meeting attended, up to 3 points)

Representative (Name of Individual)	Region or Planning Group	Date Attended	Self-Score (up to 3)	CoC Score (up to 3)	Scoring Notes
Rachel Olson	North Central	12/18/17	3		
Rachel Olson	Two Rivers	07/05/18			
Rachel Olson	Two Rivers	06/07/18			

2 ICH Participation: Since January 2017, have representatives of your agency attended at least three bimonthly meetings of the Iowa Council on Homelessness? Note that anyone can participate in Council meetings even if not a voting member. Posted meeting minutes must verify attendance. (1 point if at least three meetings attended)

Representative (Name of Individual)	Date Attended	Three meetings attended? Circle or enter: yes	Self-Score (up to 1)	CoC Score (up to 1)	Scoring Notes
Rachel Olson	01/19/18	yes	1		
Rachel Olson	05/18/18				
Rachel Olson	07/20/18				

3 ICH Committee Participation: Since January 2017, have representatives of your project attended at least three meetings of one or more Iowa Council on Homelessness committees, including work groups such as the Coordinated Entry Workgroup? Note that anyone can participate in committee meetings even if not a Council member. Posted meeting minutes must verify attendance. (1 point for each meeting attended, up to 3 points)

Representative (Name of Individual)	Committee	Date Attended	Self-Score (up to 3)	CoC Score (up to 3)	Scoring Notes
		XX/XX/XXXX	0		
		XX/XX/XXXX			
		XX/XX/XXXX			

4 Other CoC Participation: Have representatives of your project participated in any of the following activities? Participation records must verify attendance. (1 point for each activity, up to 2 points)

Activity	Representative (Name of Individual)	Self-Score (up to 2)	CoC Score (up to 2)	Scoring Notes
2017 or 2018 HUD Peer-to-Peer Symposium; Symposium planning meeting or 2017 HousingIowa Conference	Rachel Olson	2		
Local Unsheltered 2018 Point-in-Time Street Count	County/ies: Hardin Rachel Olson			

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AGENCY EXPERIENCE (49 points, questions 5-10)

5 Agency History: Describe the agency's experience in effectively addressing homelessness, including permanent supportive housing and/or supportive services or prevention services for those experiencing or at risk of homelessness. (10 points)

The Crisis Intervention Service Housing program provides emergency housing (hotel/motel voucher), rapid rehousing (deposit, utilities, and rent for up to 3 months), homeless prevention (deposit, utilities, arrears and rent for up to 6 months), and transitional housing (4-unit building in Hardin County) to victims of domestic violence, sexual assault and related crimes who have experienced homelessness and housing instability in a 15-county area in North Central Iowa.

The goals of the housing program is to:

- provide a safe environment that responds to the individual physical and emotional needs and safety of the participants;
- empower participants to gain self-sufficiency, economic stability and permanent housing;
- empower clients to gain balance in their lives across emotional, physical, social and spiritual aspects.
- provide the right amount of assistance to provide permanent housing opportunities.

Providing safe, supportive housing and referring clients to community resources will ensure their housing stability. The housing program works in conjunction with our comprehensive victim service programs to provide holistic, trauma informed care to all participants.

Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
10		

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Grant and Fundraising History: Describe the agency's experience in utilizing funds to address homelessness from sources including federal, state, local governments and private funds such as United Way, community foundation and individual donors. (10 points; 2 for each type of source described here)

6

The majority (90%) of agency revenues are in the form of competitive federal and state grants. In addition to ESG funding from the Iowa Financial Authority, the organization has received the following federal and state grants:

- Federal-Emergency Solutions Grant-Emergency Shelter, Homeless Prevention, Rapid Rehousing
- Federal-Victim of Crime Act, Domestic Abuse
- Federal-Victim of Crime Act, Sexual Assault
- Federal-Victim of Crime Act, Survivors of Homicide
- Federal-Victim of Crime Act, Human Trafficking
- Federal-Victim of Crime Act, Safe & Together
- Federal-Family Violence Prevention & Services
- Federal-Office on Violence Against Women, Transitional Housing
- State of Iowa-Sexual Violence Prevention
- State of Iowa-Domestic Abuse
- State of Iowa-Sexual Abuse
- State of Iowa-Survivors of Homicide

The organization also receives support from local government (2%), foundations (3%), united way (2%), as well as groups & individuals (3%). We rely on our local donations and foundations to support financial literacy, career empowerment and other special programming to support self-sufficiency efforts.

In the past year, the organization utilizes a variety of in-kind donations to help individuals and families as they enhance their living situation. Donated items include everything from food, cleaning products and clothing to furniture and appliances.

Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
10		

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7 Describe your agency's basic organization and management structure as it relates to this proposed project. Include relationship of any sub-contractors: (10 points)

	Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
<p>Crisis Intervention Service is a private, non-profit organization governed by a Board of Directors that provide strategic planning and policy direction for the organization. The Executive Director is responsible for program management and direction. The Leadership Team consists of Program Supervisors from our three programs:</p> <ul style="list-style-type: none"> • Domestic Abuse • Sexual Assault • Human Trafficking, Other Violence Crimes & Survivors of Homicide <p>Our Leadership Team meets weekly to review and evaluate budgets, program outcomes, grant deliverables, agency opportunities and community challenges. CIS has internal systems in place to support performance based contracts and grants, as well as to improve outcomes for the individuals and families we serve.</p> <p>While most of our staff work exclusively within a specific program area, our housing team works with all programs. This allows all of the individuals & families we serve to access our housing support, as opposed to just individuals with a specific type of victimization. The staffing structure of the Permanent Supportive Housing Program will include a Housing & Economic Justice Coordinator (20 hours/week) and Housing Advocate (40 hours/week), who will be responsible for provide support and advocacy to program participants, enhance community partnerships and ensure positive outcomes. The Housing Advocate will report to the Housing & Economic Justice Coordinator. The Housing & Economic Justice Coordinator reports to the Executive Director.</p>	10		

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- 8 Explain the current homelessness need that this project proposes to address and why and how this particular project is likely to reduce or eliminate this need. Cite available data relevant to the community/ies to be served and to the identified need. Describe any resources currently addressing this need. How would this project be truly “new” in terms of the services provided and the population to be served? For example, if the need addresses a particular subset of those experiencing/at risk of homelessness, (i.e. chronically homeless individuals), include

	Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
<p>People who ultimately become homeless have strained financial resources and are challenged by the cost of housing (National Alliance to End Homelessness). The National Alliance to End Homelessness identified that two strong indicators of homelessness, or a risk to become homeless, are poverty rates and unemployment rates. According to US Census Data (2015), 12.70% of individuals in the United States live in poverty. While Iowa is slightly less than the national average (11.70%), we still have many individuals and families struggling to make ends meet every day. In our service area, Floyd & Webster counties exceed the national rate. Data from the Bureau of Labor Statistics (May 2018) shows that 2.7% of residents from Iowa were unemployed, slightly below the national average of 3.8% during the same month. Most counties in our service area have unemployment rates less than the state average, with the exception of Webster County, which has an unemployment rate of 2.8%. This combined with the high rate of poverty provides an opportunity for our organization to fill gaps in the existing network of support and services.</p> <p>If awarded funding, CIS intends to increase the hours of the Housing & Economic Justice Coordinator hours from 20 to 40 hours and hire one new full-time Housing Advocate to implement & deliver our enhanced Rapid Rehousing- Permanent Supportive Housing program. The Housing & Economic Justice Coordinator will provide program oversight and provide supervision to the Housing Advocate to ensure program compliance. CIS will provide Permanent Supportive Housing (10 units) to chronically homeless individuals and families in Butler, Cerro Gordo, Floyd, Franklin, Grundy, Hamilton, Hancock, Hardin, Humboldt, Kossuth, Mitchell, Webster, Winnebago, Worth & Wright counties. The Family Alliance for Veterans of America provides Permanent Supportive Housing for veterans in North Iowa, but Permanent Supportive Housing is not readily available for other chronically homeless individuals and families, which means that this funding will provide new resources and housing options for chronically homeless individuals & families.</p>	10		

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CIS already provides services along the homelessness continuum of care in North Iowa, including emergency hotel stays, transitional housing, homeless prevention & rapid rehousing. CIS will prioritize services to those living in shelters or on the streets, survivors of violent crimes (domestic abuse, sexual abuse, human trafficking, hate crimes, robbery, etc.) and individuals with a disability. CIS will complete the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) with all potential Rapid-Rehousing Permanent Supportive Housing clients. Individuals with a score of eight or higher for the VI Single Adult SPDAT or a score of nine or higher for the VI Family SPDAT will be given first priority.

CIS will prioritize housing for victims of violent crime (domestic abuse, sexual assault, trafficking) because of the unique housing barriers that exist for these individuals. Survivors frequently lack the financial resources to secure housing, may have had their past housing sabotaged by a controlling partner, experience barriers to employment & services due to lack of transportation or child care. When faced with such obstacles, many survivors continuously re-enter shelters or return to an unsafe housing situation with their offender. In the 15 county service area CIS is proposing to serve, there are no Permanent Supportive Housing programs that prioritize services for victims of violence crime, so this will be a new option for this vulnerable population. CIS will assist in enhancing the following CoC system wide performance outcomes:

- Length of Time Homeless
- Reaching Homeless Individuals & Families
- Job & Income Growth

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CIS will provide more opportunities for individuals who are homeless and/or residing within a shelter to secure permanent, sustainable housing, which will decrease the length of time that an individual is homeless. CIS will secure housing within 30-45 days for qualifying individuals and families. Through service coordination, support will be provided to increase income and employment skills, increase community involvement and maintaining housing. CIS will continue to remain actively involved in the coordinated entry process.

CIS will increase housing, employment and transportation options for client in the 15 county service area by increasing agreements with local landlord to house CIS client, develop a network of employers willing to mentor and employ the client and establish a network of volunteers to assist with transportation needs.

CIS will utilize the VI-SPDAT will all potential client to help identify the barriers to safe, permanent housing and to establish services to address those barriers. CIS will also provide a menu of supportive services to all clients allowing them to provide feedback to CIS on what supportive services they would like to be connected to, especially if they need if not on the existing menu.

If funded, CIS will add 10 additional Rapid Rehousing-Permanent Supportive Housing units in our 15 county service area. CIS participates in two Coordinated Entry Groups, as well as numerous other community coalitions and networking groups. Our project will utilize a Housing First approach with client-driven services and a focus on helping participants move to permanent housing as quickly as possible. While we will provide a wide array of supports and services, participants will not be required to participate in order to receive housing assistance. We will provide or connect participants with resources that enhance their safety & well-being while achieving other self-identified goals.

This project will target and prioritize people experiencing homelessness with higher needs and who are most vulnerable. This project fills a gap in supportive housing in North Central Iowa. As an agency with an existing housing program, we feel confident that we can fill the gap by relying on our existing relationship with local service providers and landlord. Our agency leadership has a solid understanding of the Housing First model and trauma informed care. This knowledge base, plus experience with housing supports and mainstreams resources provides us with the capacity needed to serve the population throughout the service area.

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9 Financial Capacity: (2 points for yes; must attach letter)	Circle or enter:	Self-Score (0 or 2)	CoC Score (0 or 2)	Scoring Notes
Does your agency undergo annual audits by a CPA? Attach letter from your most recent audit.	Yes	2		

10 Administration Costs: (2 points if 7.0% or less)		Self-Score (up to 2)	CoC Score (up to 2)	Scoring Notes
a) What percentage of the budget requested will be used as administrative costs, i.e., costs other than direct program expenses and salary/benefits of staff working directly on the project?	5%	2		

b) Briefly describe your agency's financial staffing and capacity: (up to 5 points)

Mary J. Ingham is the Executive Director of Crisis Intervention Service. She is certified as a multidisciplinary advocate (domestic abuse & sexual assault) and has worked with survivors of abuse, homelessness and poverty for 25+ years. Mary has extensive experience with program development & implementation, fiscal management and grant management.

The agency employs an Office Manager with 40+ years of experience in bookkeeping and account management.

The organization utilizes an outside accounting firm for payroll services.

CIS has a solid history of grant management and has the funds available needed to provide the cash flow for a successful housing program.

Self Score (up to 5)	Self Score (up to 5)	Scoring Notes
5		

PROJECT DESIGN (23 points, questions 11-14)

11 Project Type: (10 points)		Self-Score (0 or 10)	CoC Score (0 or 10)	Scoring Notes
Mark one: <input checked="" type="checkbox"/> -Permanent supportive housing project that meet requirements of DedicatedPLUS or 100% dedicated for chronically homeless individuals and families (10 points) <input checked="" type="checkbox"/> -Rapid Rehousing project that serve individuals and families, including unaccompanied youth who meet the criteria outlined in HUD's 2018 NOFA (10 points) <input checked="" type="checkbox"/> -Hybrid Joint TH and PH-RRH component project (10 points) <input checked="" type="checkbox"/> -DV Bonus Rapid Re-Housing (10 points) <input checked="" type="checkbox"/> -DV Bonus Joint TH-RRH Program (10 points)		10		

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12 Housing First: Will the project ensure participants are NOT terminated for the following reasons, as evidenced by a written termination policy attached to the application? (select all that apply) (5 points; MUST attach written termination policy for points)

		Self-Score (up to 5)	CoC Score (up to 5)	Scoring Notes
Failure to participate in supportive services and/or failure to make progress on a service plan: (1 point if yes AND matches attached termination policy)	Circle or enter: Yes	5		
Loss of income or failure to improve income: (1 point if yes AND matches attached Termination Policy)	Circle or enter: Yes			
Active substance abuse: (1 point if yes AND matches attached termination policy)	Circle or enter: Yes			
Any other activity not covered in a lease agreement typically found in the project's geographic area: (1 point if yes AND matches attached termination policy)	Circle or enter: Yes			
and ensure that: Every effort is made to help participants transition to other housing options when continuation in this project is jeopardized or about to expire? (1 point if yes)	Circle or enter: Yes			

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13 Supportive Services: Indicate how clients will be served. (Up to 5 for a; 1 each for b-d)	Self-Score (Up to 5)	Self-Score (Up to 5)	Scoring Notes
<p>a. Briefly describe how clients will be assisted with obtaining and remaining in permanent housing: Crisis Intervention Service provides comprehensive housing services in a 15 county area in North Central Iowa. Securing safe, affordable housing quickly is essential in providing quality supportive services. CIS will place a high priority of safety. This will begin by assuring that services are easily accessible to those most at risk including those living on the streets, in shelters and/or fleeing domestic violence, sexual assault or other violent crimes. The Housing Advocate will collaborate with other community service providers to make sure we are reaching the individuals in the greatest need. CIS will use their 24-hour helpline as a way for individuals to access information, referral options or to coordinate a meeting with a Housing Advocate. Our model relies on the advocate going to the homeless individual/family, as opposed to making the person in need find their way to an office.</p> <p>CIS will utilize the VI-SPDAT with each individual/family, identifying current needs regarding housing and barriers and complete a brief social history. The VI-SPDAT will assist in identifying if the individual qualifies for permanent supportive housing. Our primary objective is to provide a comprehensive array of services to support each individual/family secure and sustain housing, as well as creating specialized support plans for each program participant. This project will use scattered site units based on the individual's needs by utilizing the relationships already built with landlords as well as building new relationships. Rent and utility assistance will be provided to program participants to help maintain housing as goals are identified and prioritized. The Housing Advocate will support implementation of as many support services that the participant desires. Our menu of services will include access to mental health services, substance abuse services, medical services, counseling, educational, financial & employment services, child care, transportation, life skills and connection with other community resources.</p>	5		

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The Housing Advocate will work with each individual/family to develop a specialized support plan addressing short and long-term employment and income goals. Each program participant will have the opportunity to explore options and determine what their plan look like based on their unique needs and wants. The Housing Advocate will be available to develop and assistance with step-by-step plans to access benefits such as SSI, SSDI, food stamps, Medicaid and other public assistance. The Housing Advocate will provide advocacy, support and coordination with caseworkers from partnering agencies. All program participants will have an opportunity to participate in their All State Financial Literacy & Career Empowerment sessions. The Housing Advocate will work closely with staffing agencies, trade schools and community colleges to assist participants in exploring potential career and educational opportunities. CIS will assist with the cost of child care and transportation, to reduce barriers to obtaining employment, increasing income & increasing access to community resource. The Housing Advocate will assist participants both on a fixed income and not on a fixed income become more independent by teach life skills, increasing self-sufficiency and assisting with opportunities to volunteer and become more involved in the community.

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14 Check below for each statement that is true for this project. (1 point for each "yes")

		Self-Score (up to 3)	CoC Score (up to 3)
b. At least semi-annual follow-ups will be conducted with participants after project exit to ensure and verify that mainstream benefits are received and renewed (and for RRH projects, to ensure and verify that housing stability is maintained).	Circle or enter: Yes	3	
c. Project participants will have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient, or partner agency.	Circle or enter: Yes		
d. Transportation assistance will be provided to clients to attend mainstream benefit appointments, employment training, or jobs.	Circle or enter: Yes		

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PROJECT EVALUATION PLAN (5 points, *question 15*)

15

Project Evaluation: (up to 5 points for a.; b-d for establishing baseline only)

		Self-Score (0 to 5)	CoC Score (0 to 5)	Scoring Notes
a. Number of participants to be served in project year.	Number: 10			
Justify estimated number, citing previous history and other relevant factors, including local homeless data. This number is based upon internal data collected since 2013 on the number of individuals seeking housing support and services that we are unable to assist due to lack of agency funds or staff capacity.		5		
b. Estimate the percentage of all adult participants who increased <u>total income</u> (earned AND non-employment) from entry to exit:	85%	5		
c. Estimate the percentage of successful exits:	85%	5		
d. Percentage of all participant leavers who exit to shelter, streets or unknown:	15%	5		

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BUDGET (14 points, question 16)

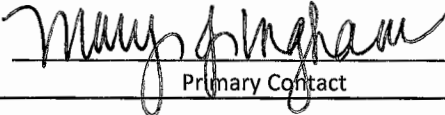
Budget request: Provide a summary budget for the proposed project. Include the amounts that will be requested in each relevant category, according to HUD's rules for the particular proposed project. Include the total budget request. Also include the amount that will be requested for administration, referencing #9 above. Use space below or attach separately. (14 points)

		Request	Self Score (Up to 14)	CoC Score (Up to 14)	Scoring Notes
Rental Assistance	<i>10 units @ \$700 x 12 months</i>	84,000.00	14		
Supportive Services	<i>0.5 FTE Housing & Economic Justice Coordinator (\$18,275 salary, \$5,800 benefits) 1.0 FTE Housing Advocate (\$32,613 salary, \$9,340 benefits)</i>	66,028.00			
Contracted Services	<i>Contracted Services as determined by the needs of program participants</i>	3,500.00			
Travel & Training	<i>Travel to meet with program participants, assist with transportation need. Training to ensure best practice for project and staff.</i>	6,500.00			
Subtotal		160,028.00			
Administration (5%)	<i>Project Administration</i>	8,000.00			
TOTAL PROJECT COST		168,028.00			
Match	In-Kind Donations, Volunteer Hours	42,007.00			

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CERTIFICATION

I certify that to the best of my knowledge and belief, the responses provided above in this application are true, accurate and complete. I further understand that false or incomplete information may result in this application being ineligible for funding.



Primary Contact

Date



Crisis Intervention Service

206 3rd St. NE • Mason City, IA • 50401
641-423-0490 • www.CIShelps.org

TERMINATION OF ASSISTANCE

Dear

This letter is to verify that your Housing Assistance from Crisis Intervention Service is being terminated as of _____ (date).

The reason(s) for termination are as follows:

_____ Your income is now above 30% of the Area Medium Income, so you no longer qualify for this assistance.

_____ You decided to move out of this housing situation.

_____ You did not meet program requirements. Specifically: _____

You may appeal this termination of assistance by submitting a written request to the Executive Director of Crisis Intervention Service. The request should include your explanation of why the termination was wrongful, and any documents to back up your claim. After reviewing your request, the Executive Director will arrange a meeting with you to discuss the matter and make a final decision.

You are still welcome to access Crisis Intervention Service for other services and advocacy.

Sincerely,

Rachel Olson
Housing & Economic Justice Coordinator

Independent Auditor's Report

Board of Directors
NIAD Center for Human Development, Inc.
d/b/a Crisis Intervention Service
Mason City, Iowa

Report on the Financial Statements

We have audited the accompanying statements of financial position of NIAD Center for Human Development, Inc. d/b/a Crisis Intervention Service as of June 30, 2017 and 2016, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NIAD Center for Human Development, Inc. d/b/a Crisis Intervention Service as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2018 on our consideration of NIAD Center for Human Development, Inc. d/b/a Crisis Intervention Service's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering NIAD Center for Human Development, Inc. d/b/a Crisis Intervention Service's internal control over financial reporting and compliance.

Other Matters

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary information contained in the schedule of expenditures of federal awards required by the Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in our audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

HOGAN - HANSEN

HOGAN - HANSEN

Mason City, Iowa
January 9, 2018

2018 Iowa Balance of State CoC
DV BONUS SUPPLEMENT to 2018 New Project Application Form

A. Describe (limit 1,000 characters):

- (1) how many domestic violence survivors the CoC is currently serving in the CoC's geographic area;**
- (2) the data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**

In State Fiscal Year 2017, a total of 35,288 victims of domestic violence 14,294 survivors of sexual assault and 15,025 victims of other violent crime received services at victim service programs funded by the Crime Victim Assistance Division of the Iowa Attorney General's office. These numbers reflect a 71% increase in domestic violence victims and 1 223% increase in sexual assault survivors since State Fiscal Year 2014.

During that state time period, Crisis Intervention Service provided comprehensive support and services to 2,705 victims of domestic violence, 3,122 victims of sexual assault and 793 victims of other violent crime.

Data source-Iowa Attorney General's-Crime Victim Assistance Division Annual Report-SFY2017

Data source-Crisis Intervention Service internal data

B. Describe (limit 1,000 characters):

- (1) how many domestic violence survivors need housing or services in the CoC's geographic area;**
- (2) data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**

In State Fiscal Year 2017, 7,786 housing assessments were completed at victim service programs funded by the Crime Victim Assistance Division of the Iowa Attorney General's office, which is an increase of 116.15% since State Fiscal Year 2014. As a result of housing assessments and advocacy, advocates were able to divert 11,827 men, women and children from shelter in SFY17 through the provision of rent, utility & other assistance.

In State Fiscal Year, Crisis Intervention Service provided Housing Advocacy to 1,105 individuals and financial assistance to 1,671 individuals. The agency provided 712 housing/needs assessment, assisted 456 individuals with rent/deposit or utilities and provided other forms of financial assistance to 918 individuals.

Data source-Iowa Attorney General's-Crime Victim Assistance Division Annual Report-SFY2017

Data source-Crisis Intervention Service internal data

C. Based on questions above (limit 1,500 characters):

- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for a DV Coordinated Entry project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;**
- (2) quantify the unmet need for housing and services for DV survivors;**
- (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and**
- (4) describe how the CoC determined the unmet need for housing and services for DV survivors.**

Crisis Intervention Service is skilled at connecting individuals to local resources, leverage agency grant funds and in-kind donations to address housing & safety needs for individuals and families. Despite this skill, we still have many individuals/families that we are unable to house due to our lack of funds, staff capacity or barriers impeding the progress of the people we serve.

In the last year, we have documented 52 adults and 14 children that we were unable to fully serve their housing needs. While we were able to help facilitate safe space, their housing situation was temporary (living with family/friends).

Data source-Iowa Attorney General's-Crime Victim Assistance Division Annual Report-SFY2017
Data source-Crisis Intervention Service internal data

D. Describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 1,000 characters)

CIS will prioritize housing for victims of violent crime (domestic abuse, sexual assault, trafficking) because of the unique housing barriers that exist for these individuals. Survivors frequently lack the financial resources to secure housing, may have had their past housing sabotaged by a controlling partner, experience barriers to employment & services due to lack of transportation or child care. When faced with such obstacles, many survivors continuously re-enter shelters or return to an unsafe housing situation with their offender. This expansion will allow the organization to provide enhanced supportive services and additional financial support. CIS will increase housing, employment and transportation options for client in the 15 county service area by increasing agreements with local landlord to house CIS client, develop a network of employers willing to mentor and employ the client and establish a network of volunteers to assist with transportation needs.

E. Address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing (limit 2,000 characters):

- (1) rate of housing placement of DV survivors;**
- (2) rate of housing retention of DV survivors;**
- (3) improvements in safety of DV survivors; and**
- (4) how the project applicant addresses multiple barriers faced by DV survivors.**

In the past year, CIS was able to find safe housing for 97% of the individuals seeking assistance.

CIS assisted 456 individuals with rent/deposit in the past year; 89% of the individuals remained in their housing 6 months after the end of our financial assistance.

89% of the individuals assisted with rent, deposit or utilities reported that they felt safe in their home. When exploring safety in the home with housing program participants, most of the lack of safety was the result of fear of their former partner, as opposed to being the result of the actual housing. An increased sense of safety was reported by 97% of housing program participants.

Our program will utilize a housing first approach, focusing on finding safe, secure housing for individuals and families. The most significant barriers facing the people we serve include chronic homelessness, mental health issues, substance abuse disorder and/or long term unemployment. Once safe housing is secured, our housing program staff will work to identify goals with program participants and implement a plan to reach personal and program goals. Our advocates are skilled at connecting clients with community resources, support networks and other opportunities.