

2018 Iowa Balance of State Continuum of Care (CoC)

Final New Project Application: Deadline: Wednesday, August 15, 2018, 11:59 PM (LOI due August 1, 2018)

Instructions: Answer the questions below. Include a "Self-Score" as indicated.

APPLICANT NAME AND LOCATION

Organization Name:	Crisis Intervention & Advocacy Center		
Project Name:	DV Bonus Joint TH-RRH		
Type of Project (Permanent Supportive Housing, Rapid Rehousing, Joint Transitional Housing & Rapid Rehousing, DV Bonus Rapid Rehousing, or DV Bonus Joint TH-RRH)	DV Bonus Joint TH-RRH		
Project Name:	DV Bonus Joint TH-RRH		
Anticipated Renewal Amount:	\$320,712.00		
Address:	Street: PO Box 40	City: Adel	Zip: 50003
Primary Contact (w/Email & Phone):	Johna Sullivan johna@ciac91.org 515-993-4095 ext. 212		
Secondary Contact (w/Email & Phone):	Kacey Barrow-Miner kacey@ciac91.org 515-993-4095 ext. 202		
Is your agency currently registered in the Federal System for Award Management?:	Circle or Enter: YES	DUNS #:	806377032

THRESHOLD ASSURANCES (required)

Projects **MUST** meet **ALL** of these requirements to be eligible for consideration.

Will the project be free of the following barriers to accessing housing and services? Verify that each barrier described will **NOT** exist:

		Assurances met?	Assurances met?	Threshold Notes
a. Client having too little or no income:	Not a barrier	YES		
b. Client having a criminal record with exceptions for state-mandated restrictions:	Not a barrier			
c. Client fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement):	Not a barrier			
d. Client having (or not having) a previous address within Iowa:	Not a barrier			
e. Project failing to comply with HUD's 2016 Gender Identity Rule: (https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/)	Not a barrier			

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CONTINUUM OF CARE PARTICIPATION (9 points, questions 1-4)

- 1 Local Participation:** Since January 2017, have representatives of your agency attended meetings as part of organizing a Coordinated Services Region (CSR) that includes your local service area OR attended meetings of your organized local planning group? Posted meeting minutes must be able to verify attendance. List meetings below. (1 point for each meeting attended, up to 3 points)

Representative (Name of Individual)	Region or Planning Group	Date Attended	Self-Score (up to 3)	CoC Score (up to 3)	Scoring Notes
Nikki Kinkennon-Bettis, Kristin Millhollin, Kacey Barrow-Miner, Taylor Sullivan, Gina DeGroote, Johna Sullivan	South Central West	11/2/2017, 12/7/2017, 2/1/2018, 3/1/2018, 4/5/2018, 5/3/2018, 6/21/2018, 8/2/2018	3		

- 2 ICH Participation:** Since January 2017, have representatives of your agency attended at least three bimonthly meetings of the Iowa Council on Homelessness? Note that anyone can participate in Council meetings even if not a voting member. Posted meeting minutes must verify attendance. (1 point if at least three meetings attended)

Representative (Name of Individual)	Date Attended		Self-Score (up to 1)	CoC Score (up to 1)	Scoring Notes
Nikki Kinkennon-Bettis, Kristin Millhollin Kacey Barrow-Miner, Taylor Sullivan	1/27/2017, 5/19/2017, 8/4/2017, 11/7/2017, 1/19/2018, 3/20/2018, 5/18/2018, 7/20/2018 9/15/2017	Three meetings attended? YES	1		

- 3 ICH Committee Participation:** Since January 2017, have representatives of your project attended at least three meetings of one or more Iowa Council on Homelessness committees, including work groups such as the Coordinated Entry Workgroup? Note that anyone can participate in committee meetings even if not a Council member. Posted meeting minutes must verify attendance. (1 point for each meeting attended, up to 3 points)

Representative (Name of Individual)	Committee	Date Attended	Self-Score (up to 3)	CoC Score (up to 3)	Scoring Notes
Nikki Kinkennon-Bettis, Kristin Millhollin	Coordinated Entry	8/15/2017, 9/19/2017, 10/17/2017, 11/21/2017, 12/19/2017, 1/16/2018, 2/20/2018, 3/20/2018, 4/17/2018, 5/15/2018, 6/19/2018, 7/17/2018	3		

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4 Other CoC Participation: Have representatives of your project participated in any of the following activities? Participation records must verify attendance. (1 point for each activity, up to 2 points)

Activity		Representative (Name of Individual)	Self-Score (up to 2)	CoC Score (up to 2)	Scoring Notes
2017 or 2018 HUD Peer-to-Peer Symposium; Symposium planning meeting or 2017 HousingIowa Conference		Nikki Kikennon-Bettis			
Local Unsheltered 2018 Point-in-Time Street Count - YES	County/ies: Adair, Adams, Clarke, Dallas,	Nikki Kikennon-Bettis	2		

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AGENCY EXPERIENCE (49 points, questions 5-10)

5 Agency History: Describe the agency's experience in effectively addressing homelessness, including permanent supportive housing and/or supportive services or prevention services for those experiencing or at risk of homelessness. (10 points)

for all people. CIAC responds to victims of domestic violence, sexual assault, stalking, dating violence, violent crimes, homicide and homelessness in Adair, Adams, Clarke, Dallas, Decatur, Guthrie, Madison, Ringgold, Taylor and Union Counties. (Our agency provides services to homeless individuals and families in 9 additional counties with ESG funding). The center offers a safe, supportive, non-judgmental environment in which victim/survivors can receive support, explore options, set priorities, and make decisions as they begin their healing journey. The Center's philosophy is to empower victim/survivors to claim or take back their right to make their own

Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
10		

6 Grant and Fundraising History: Describe the agency's experience in utilizing funds to address homelessness from sources including federal, state, local governments and private funds such as United Way, community foundation and individual donors. (10 points; 2 for each type of source described here)

governments, private funds, community foundations and individual donors. Our agency has never lost any grant funding after securing it. Funds have never been reverted. The federal grants CIAC receives include the emergency solutions grant, housing and urban development funds, Iowa coalition against sexual assault and Iowa coalition against domestic violence grants. CIAC has facilitated multiple federal and state grants for over twenty-five years as well from crime victim assistance division. Local government grants include county supervisor grant funding through the counties we serve. Our agency has also secured foundation funding from the Chrysalis Foundation for the past five years which has created opportunity as it funds unrestricted operational funds. The other unrestricted funds we receive are from our individual donors through fundraising efforts

Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
10		

7 Describe your agency's basic organization and management structure as it relates to this proposed project. Include relationship of any sub-contractors: (10 points)

intervention program. The fit is seamless as we have provided emergency shelter and transitional housing for ten years already. As the only agency providing homeless services in our ten county service area, it is evident that the fit and needs exist. We will continue to make homeless services and permanent housing a priority at our agency. Our target population is homeless individuals and families in Adair, Adams, Clarke, Dallas, Decatur, Guthrie, Madison, Taylor, Ringgold and Union Counties. This specific project will be led by the DV TH Housing Specialist and the DV RRH Specialist. All staff will be trained in this project in order to assist in housing assessments and supportive services for this specific new project. The executive director will oversee and supervise the specialists. We will have no subcontractors on this project.

Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
10		

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Explain the current homelessness need that this project proposes to address and why and how this particular project is likely to reduce or eliminate this need. Cite available data relevant to the community/ies to be served and to the identified need. Describe any resources currently addressing this need. How would this project be truly “new” in terms of the services provided and the population to be served?

For example, if the need addresses a particular subset of those experiencing/at risk of homelessness, (i.e. chronically homeless individuals), include information about the number of such individuals in the proposed service area. Indicate the number of units currently available for the population, the existing programs managing any such units and cite waiting lists if they exist. Describe the additional units this project would make available and your agency’s ownership and/or relationship with ownership of the units. (10 points)

8

	Self-Score (up to 10)	CoC Score (up to 10)	Scoring Notes
<p>The current homelessness need in our rural ten county service area is evident in our ever increasing homeless individual and family numbers. As the only homelessness provider in our service area, our numbers are the most accurate data we have to use. We are not excluding any particular subset; however, we are a survivor centered agency. From research conducted by the national domestic violence center we know that more than 70% of homeless individuals are experiencing housing crisis due to family violence. As a center dedicated to serving victims of violence we have increased capacity to serve homeless individuals and families. It is our responsibility to collaborate with other service providers to develop housing programs that will serve our rural communities.</p> <p>The majority of homeless individuals we serve are survivors of domestic violence, sexual violence, stalking, dating violence, homicide, violence crime or other family violence situations. The crisis of this type of trauma impacts housing stability within families already experiencing financial hardship, often due to the trauma they are or have experienced. The Safe Housing Partnerships sites that the leading cause of homelessness for women and children is domestic and sexual violence, and the need for safe and affordable housing is one of the most pressing concerns for survivors of violence and abuse. Safe Housing Partnerships shares astounding statistics of the intersections of domestic violence and homelessness. The two most pressing concerns for survivors of abuse are the need for safe housing and the need for economic resources to maintain safety. Other research includes; a study of homeless women with children found that 80% had previously experienced domestic violence; 57% of all homeless women report domestic violence as the immediate cause of their homelessness; in just 1 day in 2016 41,000 adults and children fled domestic violence and found refuge in an emergency shelter or transitional housing program and in a national survey of victim service providers, over one third of respondents reported that up to 20% of victims and survivors became homeless as a result of sexual violence.</p> <p>Available data to analyze the rural population we serve is mainly from the most recent Iowa census data report. This report gives a snapshot of information on the populations we serve. Our service area is overwhelmingly rural although there is one county considered urban which is Dallas County. The lowest population is in Adams County (4,004) and the highest is in Dallas (80,133) with an</p>	10		

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9 Financial Capacity: (2 points for yes; must attach letter)	Circle or enter:	Self-Score (0 or 2)	CoC Score (0 or 2)	Scoring Notes
Does your agency undergo annual audits by a CPA? Attach letter from your most recent audit.	YES	2		

10 Administration Costs: (2 points if 7.0% or less)		Self-Score (up to 2)	CoC Score (up to 2)	Scoring Notes
a) What percentage of the budget requested will be used as administrative costs, i.e., costs other than direct program expenses and salary/benefits of staff working directly on the project?	7%	2		

b) Briefly describe your agency's financial staffing and capacity: (up to 5 points)

	Self Score (up to 5)	Self Score (up to 5)	Scoring Notes
The financial staffing and capacity includes a full-time finance coordinator who has twelve years of experience in fiscal and accounting management and a full-time executive director who has twenty-nine years of experience in fiscal and accounting management. In addition to account management, the finance coordinator is also educated in housing and homeless needs through the training CIAC facilitates and attends statewide trainings. The agency contracts with an accounting	5		

PROJECT DESIGN (23 points, questions 11-14)

11 Project Type: (10 points)		Self-Score (0 or 10)	CoC Score (0 or 10)	Scoring Notes
Mark one: <input type="checkbox"/> -Permanent supportive housing project that meet requirements of DedicatedPLUS or 100% dedicated for chronically homeless individuals and families (10 points) <input checked="" type="checkbox"/> -Rapid Rehousing project that serve individuals and families, including unaccompanied youth who meet the criteria outlined in HUD's 2018 NOFA (10 points) <input type="checkbox"/> -Hybrid Joint TH and PH-RRH component project (10 points) <input type="checkbox"/> -DV Bonus Rapid Re-Housing (10 points) <input type="checkbox"/> -XXX -DV Bonus Joint TH-RRH Program (10 points)		10		

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12 Housing First: Will the project ensure participants are NOT terminated for the following reasons, as evidenced by a written termination policy attached to the application? (select all that apply) (5 points; MUST attach written termination policy for points)

Failure to participate in supportive services and/or failure to make progress on a service plan: (1 point if yes AND matches attached termination policy)	YES
Loss of income or failure to improve income: (1 point if yes AND matches	YES
Active substance abuse: (1 point if yes AND matches attached termination policy)	YES
Any other activity not covered in a lease agreement typically found in the project's geographic area: (1 point if yes AND matches attached termination policy)	YES

and ensure that:

Every effort is made to help participants transition to other housing options when continuation in this project is jeopardized or about to expire? (1 point if yes)	YES
---	-----

Self-Score (up to 5)	CoC Score (up to 5)	Scoring Notes
5		

13 Supportive Services: Indicate how clients will be served. (Up to 5 for a; 1 each for b-d)

a. Briefly describe how clients will be assisted with obtaining and remaining in permanent housing: CIAC housing advocates conduct a housing assessment with all those we serve to assess for housing crisis and homelessness. This assessment is a discovery of past housing options, current and future housing options. Advocates always provides consistent case management through the entire

Self-Score (Up to 5)	Self-Score (Up to 5)	Scoring Notes
5		

14 Check below for each statement that is true for this project. (1 point for each "yes")

b. At least semi-annual follow-ups will be conducted with participants after project exit to ensure and verify that mainstream benefits are received and renewed (and for RRH projects, to ensure and verify that housing stability is maintained).	YES
c. Project participants will have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient, or partner agency.	YES
d. Transportation assistance will be provided to clients to attend	YES

Self-Score (up to 3)	CoC Score (up to 3)	
3		

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PROJECT EVALUATION PLAN (5 points, question 15)

15

Project Evaluation: (up to 5 points for a.; b-d for establishing baseline only)

		Self-Score (0 to 5)	CoC Score (0 to 5)	Scoring Notes
a. Number of participants to be served in project year.	80			
Justify estimated number, citing previous history and other relevant factors, including local homeless data. During July 1, 2017 through June 30, 2018 our agency served 770 homeless				
b. Estimate the percentage of all adult participants who increased <u>total income</u> (earned AND non-employment) from entry to exit:	100%			
c. Estimate the percentage of successful exits:	100%			
d. Percentage of all participant leavers who exit to shelter, streets or unknown:	0%	5		

BUDGET (14 points, question 16)

Budget request: Provide a summary budget for the proposed project. Include the amounts that will be requested in each relevant category, according to HUD's rules for the particular proposed project. Include the total budget request. Also include the amount that will be requested for administration, referencing #9 above. Use space below or attach separately. (14 points)

16

Category	Summary Budget	Total Amount Requested	Self Score (Up to 14)	CoC Score (Up to 14)	Scoring Notes
Leased Units for TH	The lease will be between	\$48,048.00			
Rental Assistance for RRH	based rental assistance	\$48,000.00			
Supportive Services	costs are for the TH and	\$132,483.00			
Operating	for the TH portion of the	\$71,200.00			
Sub-total Amount Requested		\$299,731.00			
Administrative Costs	Costs no to exceed 7%	\$20,981.00			
Total Budget Request		\$320,712.00			

DV Bonus Joint TH-RRH

CERTIFICATION

I certify that to the best of my knowledge and belief, the responses provided above in this application are true, accurate and complete. I further understand that false or incomplete information may result in this application being ineligible for funding.

2018 Iowa Balance of State Continuum of Care

New Project Application for CoC Review



Johna Sullivan, Executive Director August 15, 2018

Primary Contact

Date

SUBMISSION CHECKLIST

Be sure you have:

- * completed a response and self-score for each item appropriate to your project
- * attached a copy of your termination policy
- * attach a copy of your most recent audit letter
- * attach an itemized budget (if not in text of application)
- * provided the appropriate signature on the CERTIFICATION box above (You may insert a signature electronically or print the page, sign and send as a scanned attachment.)
- * Indicate the agency/project name on each final page of the submitted application.
- * If applying for the DV Bonus, include the DV BONUS SUPPLEMENT application questions and responses in the application package.
- * **submit as ONE PDF by 11:59 pm Wednesday August 15, 2018 to amber.lewis@iowa.gov.**

DV Bonus Joint TH-RRH

Termination Policy

Participants will not be terminated for failure to participate in supportive services and/or failure to make progress on a service plan; loss of income or failure to improve income; active substance abuse. Participants will not be terminated for other activity not covered in a lease agreement typically found in the project's geographic area.

Every effort will be made to help participants meet the goals to progress towards self-sufficiency and transition to other housing options when continuation in this project is jeopardized or about to expire.

Violent or abusive behavior while participating in the program that endangers CIAC Staff, Volunteers, Participants of the Program, and/or the continued viability of the program could result in immediate termination from the program.

I have read and understand the Termination Policy and agree to abide by the terms set forth by CIAC.

Participant's Signature

Date

CIAC Staff

Date

CRISIS INTERVENTION AND ADVOCACY CENTER

Adel, Iowa

**FINANCIAL STATEMENTS AND SUPPLEMENTARY DATA
(Uniform Guidance Single Audit Report)**

June 30, 2017

(With Independent Auditor's Reports Thereon)

CRISIS INTERVENTION AND ADVOCACY CENTER

Adel, Iowa

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Independent Auditor's Report

Board of Directors
Crisis Intervention and Advocacy Center
Adel, Iowa

Report on the Financial Statements

We have audited the accompanying financial statements of Crisis Intervention and Advocacy Center (a nonprofit organization), which comprise the Statement of Financial Position as of June 30, 2017, and the related Statements of Activities and Changes in Net Assets and Cash Flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Crisis Intervention and Advocacy Center as of June 30, 2017, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters**Supplementary Information**

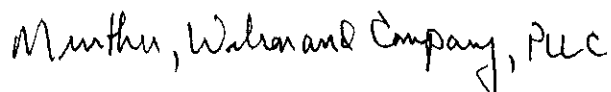
Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the financial statements. The Supplemental Statement of Functional Expenses is also presented for purposes of additional analysis and is also not a required part of the financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material aspects, in relation to the financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited Crisis Intervention and Advocacy Center's 2016 financial statements, and our report dated February 16, 2017, expressed an unqualified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 30, 2018, on our consideration of Crisis Intervention and Advocacy Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control over financial reporting and compliance.



MERIWETHER, WILSON AND COMPANY, PLLC
Certified Public Accountants

January 30, 2018
West Des Moines, Iowa

CRISIS INTERVENTION AND ADVOCACY CENTER

Statement of Financial Position

June 30, 2017
(With Comparative Totals for 2016)

	<u>2017</u>	<u>2016</u>
Assets		
Current Assets		
Cash	\$ 19,910	93,067
Grants Receivable	307,692	223,326
Total Current Assets	<u>327,602</u>	<u>316,393</u>
Property and Equipment		
Residential 4-Plex	543,141	543,141
4-Plex Furnishings and Equipment	78,600	72,162
Office Furnishings and Equipment	122,850	114,972
Accumulated Depreciation	<u>(313,191)</u>	<u>(266,989)</u>
	<u>431,400</u>	<u>463,286</u>
Total Assets	<u>\$ 759,002</u>	<u>779,679</u>
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable and Accrued Expenses	\$ 82,317	99,035
Line of Credit	35,000	35,000
Loan Payable to Employee	12,000	--
Compensated Absences	25,033	22,225
Total Current Liabilities	<u>154,350</u>	<u>156,260</u>
Net Assets		
Unrestricted		
Invested in Furnishings and Equipment	102,224	114,359
Undesignated	173,252	160,133
Temporarily Restricted - Invested in Property	<u>329,176</u>	<u>348,927</u>
Total Net Assets	<u>604,652</u>	<u>623,419</u>
Total Liabilities and Net Assets	<u>\$ 759,002</u>	<u>779,679</u>

The accompanying notes are an integral part of these financial statements.

CRISIS INTERVENTION AND ADVOCACY CENTER

Statement of Activities and Changes in Net Assets

Year Ended June 30, 2017
(With Comparative Totals for 2016)

	Unrestricted	Temporarily Restricted	Total All Funds	
			2017	2016
Support and Revenue				
Grant Awards and Contract Income	\$ 1,469,324	--	1,469,324	1,431,061
Donations and Other Income	51,622	--	51,622	36,865
In-Kind Contributions	39,497	--	39,497	42,116
Temporarily Restricted Net Assets Released from Restrictions	19,751	(19,751)	--	--
Total Support and Revenue	1,580,194	(19,751)	1,560,443	1,510,042
Expenses				
Program Expense				
Victim Services Support - Domestic Abuse	536,573	--	536,573	522,232
Victim Services Support - Sexual Abuse	522,636	--	522,636	522,233
Victim Services Support - Homicide Prevention	70,707	--	70,707	--
HUD Continuum of Care	161,945	--	161,945	161,945
Emergency Solutions Grant	39,790	--	39,790	71,008
Sexual Assault Prevention	20,904	--	20,904	44,416
Sexual Assault Response Team	55,161	--	55,161	29,199
Prevent Child Abuse Iowa	27,595	--	27,595	27,595
Other Programs	39,805	--	39,805	49,157
Total Program Expense	1,475,116	--	1,475,116	1,427,785
Management and General Expense	30,291	--	30,291	33,569
In-Kind Expense	39,497	--	39,497	42,116
Depreciation	50,924	--	50,924	42,903
Total Expenses	1,595,828	--	1,595,828	1,546,373
Change in Net Assets Before Capital Additions	(15,634)	(19,751)	(35,385)	(36,331)
Capital Additions - Property and Equipment Acquired with Grant Funds	16,618	--	16,618	48,121
Change in Net Assets	984	(19,751)	(18,767)	11,790
Net Assets - Beginning of Year	274,492	348,927	623,419	611,629
Net Assets - End of Year	\$ 275,476	329,176	604,652	623,419

The accompanying notes are an integral part of these financial statements.

CRISIS INTERVENTION AND ADVOCACY CENTER

Statement of Cash Flows

Year Ended June 30, 2017
(With Comparative Totals for 2016)

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities		
Change in Net Assets	\$ (18,767)	11,790
Adjustments to Reconcile Change in Net Assets to Net Cash Flows from Operating Activities		
Depreciation	50,924	42,903
Changes in Operating Assets and Liabilities		
(Increase) Decrease in		
Grants Receivable	(84,366)	79,139
Increase (Decrease) in		
Accounts Payable and Accrued Expenses	(16,718)	9,044
Compensated Absences	2,808	7,167
Net Cash Flows from Operating Activities	<u>(66,119)</u>	<u>150,043</u>
Cash Flows from Investing Activities		
Cash Paid for Property and Equipment	<u>(19,038)</u>	<u>(48,121)</u>
Cash Flows from Financing Activities		
Net Increase in Loan Payable to Employee	12,000	--
Decrease in Checks in Excess of Bank Balance	--	(8,855)
Net Cash Flows from Financing Activities	<u>12,000</u>	<u>(8,855)</u>
Change in Cash	(73,157)	93,067
Cash - Beginning of Year	<u>93,067</u>	<u>--</u>
Cash - End of Year	<u>\$ 19,910</u>	<u>93,067</u>
Supplemental Disclosure of Cash Flow Data		
Cash Paid During the Years for Interest	<u>\$ 1,245</u>	<u>1,901</u>

The accompanying notes are an integral part of these financial statements.

CRISIS INTERVENTION AND ADVOCACY CENTER

Notes to Financial Statements

June 30, 2017

1. **Nature of Activities and Summary of Significant Accounting Policies**

Crisis Intervention and Advocacy Center (CIAC or the Organization) is a private nonprofit corporation organized under Chapter 504(A), Code of Iowa 1981. The Organization's mission is to unite communities to end violence and oppression for all people. CIAC provides free, voluntary and confidential services for survivors of domestic abuse, sexual assault, violent crime and homicide. The Organization primarily provides services in Adair, Adams, Clarke, Dallas, Decatur, Guthrie, Madison, Ringgold, Taylor and Union Counties in southwest Iowa, and it also provides housing services in its service area.

CIAC is primarily funded by grants from federal and state agencies, including the Crime Victim Assistance Division (CVAD) of the Iowa Department of Justice. The Organization also received grant funding directly from the U.S. Department of Housing and Urban Development. Additional revenue is derived from local sources and donations.

The accompanying financial statements, which include all programs administered by the Organization, have been prepared in conformity with accounting principles appropriate for nonprofit organizations. The following describes the significant accounting policies.

Revenue Recognition

Revenues from grants and other contracts are recognized when earned. Grant receipts are recorded as revenues to the extent that allowable expenses are incurred in program activities.

Grant Awards Receivable and Deferred Revenue

Grant awards receivable have been recorded at net realizable value. When eligible expenditures on grants have exceeded reimbursements to date, the differences are recognized as receivables. Management believes all receivable amounts are collectible, so no allowance for uncollectible amounts has been recorded. Should grant receipts exceed corresponding program expenses to date, differences would be recognized as deferred revenue.

Income Taxes

CIAC is exempt from state and federal income taxes under Section 501(c)(3) of the Internal Revenue Code and, accordingly, no provision has been made for income tax liabilities or expense. The Organization is not considered a "private foundation" within the meaning of Section 509A of the Code. CIAC would be obligated for income tax on unrelated business income, net of related expenses and deductions, should such income be generated.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates. Actual results could differ from those estimates.

Cash

Cash, for purposes of the Statement of Cash Flows, consists of a demand deposit (checking) account.

Concentration of Support

CIAC received approximately 95% of its total support and revenue from federal and state grants and contracts. A significant reduction in the level of government funding could have a major effect on the Organization's programs and activities.

Fair Value of Financial Instruments

The carrying amounts of current assets and liabilities approximate their fair values due to the short-term maturities of these financial instruments.

Temporarily Restricted Net Assets

Contributions are considered available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support, depending on the nature of the restriction.

During 2003, CIAC received a grant for the construction of a residential 4-plex, which is restricted by the grantor for the purpose of providing housing benefits for low and moderate-income families. The grantor may demand repayment of all or a portion of its grant funds if this or other restrictions are not met. Accordingly, net asset amounts arising from this property are classified as temporarily restricted.

Property and Equipment

Property and equipment are recorded at cost. Depreciation is provided on a straight-line basis over the estimated useful life of the assets, as follows: for the 4-plex, 27 ½ years; for the 4-plex furnishings, 7 years; for office furnishings and equipment, 3 to 7 years. Expenditures for major improvements or replacements are capitalized and expenditures for repairs and minor replacements are charged to expense.

Most of the Organization's property and equipment was acquired under grants with federal, state, or local governmental entities and title to such property and equipment may revert to the funding source if programs terminate or the use of the property changes. CIAC follows the policy of expensing property and equipment acquisitions to the applicable grant, and then capitalizing the property and equipment acquired through a direct credit to fund balance.

The Organization follows generally accepted accounting principles in evaluating impairment of long-lived assets. No impairment losses were recognized in 2017.

Donated Services and In-Kind Contributions

Crisis Intervention and Advocacy Center receives a substantial amount of donated services from unpaid volunteers who assist in the Organization's programs. No amounts have been recognized in the accompanying Statement of Activities and Changes in Net Assets for these services because the criteria for recognition of such services under FASB ASC 958 have not been satisfied.

Crisis Intervention and Advocacy Center also receives donated materials for use in its programs and activities. Donated materials consist primarily of clothing, supplies and miscellaneous fundraising items, and they do meet the criteria for recognition under FASB ASC 958. They are recorded as in-kind contributions and corresponding offsetting expense at their estimated fair market value. In 2017, CIAC received in-kind contributions of \$29,877 related to its residential 4-plex and \$9,620 related to a fundraising garage sale activity (\$34,646 and \$7,470, respectively, in 2016). Total fundraising expense for the periods amounted to the in-kind expense recognized for the garage sale.

Reclassifications

Certain reclassifications to the 2016 comparative totals have been made to conform to the 2017 presentation. In 2017, CVAD provided a single grant (each) for the Organization's Domestic Abuse and Sexual Abuse programs.

Prior Year Summarized Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

2. Principal Programs

The following is a summary description of the principal programs administered by the Organization.

CVAD provides funding for Victim Services Support for Domestic Abuse, Sexual Abuse, and Homicide Prevention (DA, SA, and HP, respectively). These funds provide for direct services to victims of crime and develop and enhance programs focused on combating violence against women, including community education and awareness components. CVAD provides pooled funding for these programs, including federal dollars from several original funding streams as well as state dollars.

CIAC receives a Continuum of Care grant directly from the U.S. Department of Housing and Urban Development. The purpose of this grant is to help provide funding for a transitional housing and supportive services program that serves homeless families with children in the Organization's service area. Grant funds were used to construct a residential 4-plex for low and moderate-income families, provide funding for operations and administration, and pay the salary of a full-time Case Management Coordinator.

CIAC receives additional funding to provide services to sexual assault and domestic violence survivors and to extend services to the homeless, and for other programs related to its exempt purpose and mission.

3. Receivables

Receivables from grant awards are summarized as follows:

<u>Due From/Program</u>	
Iowa Department of Justice/CVAD	
Domestic Abuse	\$ 116,878
Sexual Abuse	97,188
Homicide Prevention	33,208
U.S. Department of Housing and Urban Development	
HUD Continuum of Care	19,301
Iowa Coalition Against Sexual Assault	
Iowa Rural SART & Victims Later in Life	14,069
Sexual Assault Prevention	7,227
Prevent Child Abuse Iowa Programs	10,467
Other Funders and Programs	9,354
	<u>\$ 307,692</u>

4. Secured Operating Note/Line of Credit

Crisis Intervention and Advocacy Center has an operating note/line of credit with a local bank. The line has an outstanding balance of \$35,000, carries a maximum commitment of \$40,000, matures May 1, 2018, and carries a fixed rate of interest of 4.75%. The note is secured by an interest in all payments from federal or state governmental programs to which the Organization had a right, as well as by all other accounts, instruments, and intangibles.

Interest expense for the year ended June 30, 2017 totaled \$1,178.

5. Loan Payable to Employee

During 2017, for cash flow purposes, the Organization borrowed money from employees and members of its Board. These loans were unsecured, noninterest bearing, and carried no stated maturity. Various amounts were advanced and repaid during the year, and at June 30, 2017, \$12,000 remains payable to an employee.

6. Compensated Absences

CIAC employees are entitled to paid vacation depending on length of service and other factors. Employees who leave would be paid for unused amounts. The Organization follows the policy of charging vacation days as payroll expense to its various grants as the vacation is used, with year-end adjustments made to unrestricted funds. The liability for compensated absences totals \$25,033 as of June 30, 2017.

7. **Residential 4-Plex and Contingent Liability**

CIAC has constructed a residential 4-plex for low and moderate-income families. The building was completed in September 2006, at a cost of \$543,141. This project was funded through grants with the U.S. Department of Housing and Urban Development and the Iowa Finance Authority. These grants were made in consideration of the Organization's covenants and warranties with respect to the project and for the purpose of providing housing benefits for low and moderate-income families for a period of twenty years. Should CIAC violate these covenants or warranties, or otherwise default on the agreements, the grantors may impose certain obligations on the Organization, including the obligation to repay all or a portion of grant funds used to construct the building.

8. **Rents and Leases**

CIAC leases office space and equipment under non-cancelable leases expiring at various times through January 31, 2020, and also leases storage space, office space, and housing units for homeless individuals on a month-to-month or year-to-year basis. Management expects most leases to be renewed or replaced with similar leases in the normal course of business. Total rent and lease expense amounted to \$63,905 for the year.

Minimum future lease payments due under non-cancelable leases are as follows:

<u>Year Ending June 30,</u>	
2018	\$ 21,221
2019	18,484
2020	16,463
2021	14,400
2022	13,200
	<u>\$ 83,768</u>

9. **Defined Contribution Plan**

CIAC sponsors a 403(b) pension plan which is available to employees with one year of service. CIAC matches employee contributions up to 3% of wages. The Organization's contributions of \$14,858 for the year ended June 30, 2017 were charged to expense as incurred.

10. **Evaluation of Subsequent Events**

Crisis Intervention and Advocacy has evaluated events and transactions occurring after June 30, 2017, for recognition and disclosure in the financial statements. Subsequent events were evaluated through January 30, 2018, the date the financial statements were available to be issued.

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**Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with Government Auditing Standards**

Board of Directors
Crisis Intervention and Advocacy Center
Adel, Iowa

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Crisis Intervention and Advocacy Center (a nonprofit organization), which comprise the Statement of Financial Position as of June 30, 2017, and the related Statements of Activities and Changes in Net Assets, and Cash Flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 30, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Crisis Intervention and Advocacy Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Crisis Intervention and Advocacy Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Meriwether, Wilson and Company, PLLC

MERIWETHER, WILSON AND COMPANY, PLLC
Certified Public Accountants

January 30, 2018
West Des Moines, Iowa

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**Independent Auditor's Report on Compliance for Each Major Federal Program
and on Internal Control over Compliance Required by the Uniform Guidance**

Board of Directors
Crisis Intervention and Advocacy Center
Des Moines, Iowa

Report on Compliance for Each Major Federal Program

We have audited Crisis Intervention and Advocacy Center's (a nonprofit organization) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Crisis Intervention's major federal programs for the year ended June 30, 2017. Crisis Intervention and Advocacy Center's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Crisis Intervention and Advocacy Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Crisis Intervention and Advocacy Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Crisis Intervention and Advocacy Center's compliance.

Opinion on Each Major Federal Program

In our opinion, Crisis Intervention and Advocacy Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of Crisis Intervention and Advocacy Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Crisis Intervention and Advocacy Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Crisis Intervention and Advocacy Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Meriwether, Wilson and Company, PLLC

MERIWETHER, WILSON AND COMPANY, PLLC
Certified Public Accountants

January 30, 2018
West Des Moines, Iowa

CRISIS INTERVENTION AND ADVOCACY CENTER

Schedule of Findings and Questioned Costs

Year Ended June 30, 2017

Summary of Auditor's Results

1. The auditor's report expresses an unmodified opinion on whether the financial statements of Crisis Intervention and Advocacy Center were prepared in accordance with GAAP.
2. Internal Control over Financial Reporting
 - No material weaknesses were identified.
 - No significant deficiencies were identified.
3. No instances of noncompliance material to the financial statements of Crisis Intervention and Advocacy Center, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.
4. Internal Control over Major Programs
 - No material weaknesses were identified.
 - No significant deficiencies were identified.
5. The auditor's report on compliance for the major federal award programs for Crisis Intervention and Advocacy Center expresses an unmodified opinion on all major federal programs.
6. The results of our audit disclosed no audit findings which are required to be reported in accordance with 2 CFR Section 200.516(a).
7. The program tested as a major program was:

<u>Program Title</u>	<u>CFDA No.</u>	<u>Expenditures</u>
Crime Victim Assistance	16.575	<u>\$ 698,666</u>

8. The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
9. Crisis Intervention and Advocacy Center did not qualify as a low-risk auditee.

Findings Related to the Financial Statements

None.

Findings and Questioned Costs Related to Federal Awards

None.

CRISIS INTERVENTION AND ADVOCACY CENTER

Summary Schedule of Prior Audit Findings

Year Ended June 30, 2017

Finding 2016-001**Condition**

This finding was a significant deficiency in internal control over financial reporting identifying a lack of segregation of accounting duties.

Recommendation

The Organization hired additional full-time finance staff last year. We recommended the Organization more clearly identify specific procedures and responsibilities for individual employees, to enable greater consistency in the operation of internal control related to segregation of duties.

Current Status

The finding is remediated. The Organization has clarified responsibilities and procedures and implemented them consistently.

CRISIS INTERVENTION AND ADVOCACY CENTER

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2017

Grantor/Pass-Through Agency	Grant Number
U.S. Department of Housing and Urban Development Direct Continuum of Care Program	IA0027L7D011508
Passed Through Iowa Finance Authority	
Emergency Solutions Grant Program	25001-17
Emergency Solutions Grant Program	25001-16
Total CFDA #14.231	
Total U.S. Department of Housing and Urban Development	
U.S. Department of Justice	
Passed Through the Iowa Department of Justice/Crime Victim Assistance Division	
Crime Victim Assistance	VS-17-68-DAC
Crime Victim Assistance	VS-17-70-SAC
Crime Victim Assistance	VS-17-167-HP
Total CFDA #16.575	
Passed Through the Iowa Department of Justice/Crime Victim Assistance Division	
Sexual Abuse Services Program	VS-17-70-SAC
Total U.S. Department of Justice	
U.S. Department of Health and Human Services	
Passed Through the Iowa Department of Justice/Crime Victim Assistance Division	
Family Violence Prevention and Services	VS-17-68-DAC
Total U.S. Department of Health and Human Services	
Total Federal Expenditures	

* Catalog of Federal Domestic Assistance

** Audited as a Major Program

CRISIS INTERVENTION AND ADVOCACY CENTER

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2017

<u>Grant Period</u>	<u>CFDA* Number</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
7/1/16 - 6/30/17	14.267	161,945	<u>\$ 161,945</u>
1/1/17 - 12/31/17	14.231	72,000	6,358
1/1/16 - 12/31/16	14.231	63,700	<u>33,432</u>
			<u>39,790</u>
			<u>201,735</u>
7/1/16 - 6/30/17	16.575	536,573	343,543
7/1/16 - 6/30/17	16.575	522,636	287,188
7/1/16 - 6/30/17	16.575	70,707	67,935
			<u>698,666 **</u>
7/1/16 - 6/30/17	16.017	(Included)	<u>97,128</u>
			<u>795,794</u>
7/1/16 - 6/30/17	93.671	(Included)	<u>51,021</u>
			<u>51,021</u>
			<u><u>\$ 1,048,550</u></u>

See independent auditor's report

CRISIS INTERVENTION AND ADVOCACY CENTER

Notes to Schedule of Expenditures of Federal Awards

Year Ended June 30, 2017

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Crisis Intervention and Advocacy Center under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Crisis Intervention and Advocacy Center, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Crisis Intervention and Advocacy Center.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

Crisis Intervention and Advocacy Center has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

4. Subrecipients

Crisis Intervention and Advocacy Center did not pass through any federal awards to subrecipients.

CRISIS INTERVENTION AND ADVOCACY CENTER

Supplemental Statement of Functional Expenses

Year Ended June 30, 2017
(With Comparative Totals for 2016)

	DA (CVAD)	SA (CVAD)	HP (CVAD)	Program Continuum of Care (HUD)
Salary and Wages	\$ 315,665	311,653	30,769	61,621
Payroll Taxes and Benefits	91,294	104,762	10,241	14,672
Direct Client Assistance				
Homeless Prevention	--	--	--	--
Supportive Services	--	--	--	13,612
Food	--	--	--	3,450
Other Direct Client Assistance	20,169	6,762	18,467	373
Equipment	4,300	1,150	1,100	3,446
Rent	25,597	25,597	--	--
Travel and Training	15,809	17,110	3,072	2,466
Depreciation	--	--	--	--
Repairs & Maintenance	10,022	9,786	--	18,055
Office Supplies	5,532	5,649	1,600	7,156
Contracted Services	18,566	9,107	--	867
Communications	13,404	14,469	458	1,162
Insurance	12,372	12,372	--	8,155
Advertising/Promotional	949	949	5,000	--
Furnishings	--	--	--	13,986
Utilities	2,894	3,270	--	12,924
Interest	--	--	--	--
Dues/Memberships/Registration	--	--	--	--
Other Expense	--	--	--	--
Total	\$ 536,573	522,636	70,707	161,945

CRISIS INTERVENTION AND ADVOCACY CENTER

Supplemental Statement of Functional Expenses

Year Ended June 30, 2017
(With Comparative Totals for 2016)

<u>Services</u>						
ESG (HUD/IFA)	SA Prevention (IowaCASA)	SART (IowaCASA)	Other Programs	Manage- ment and General	2017 Total	2016 Total
--	17,599	39,467	44,911	3,976	825,661	753,054
--	3,305	11,598	5,852	6	241,730	184,116
39,790	--	--	--	--	39,790	76,285
--	--	--	--	--	13,612	10,710
--	--	--	--	--	3,450	5,076
--	--	--	4,943	5,159	55,873	57,194
--	--	--	--	2,800	12,796	52,534
--	--	--	--	--	51,194	50,791
--	--	3,335	5,623	3,753	51,168	49,661
--	--	--	--	50,924	50,924	42,903
--	--	--	--	1,454	39,317	39,601
--	--	39	462	6,037	26,475	38,328
--	--	--	178	(3)	28,715	33,095
--	--	722	9	61	30,285	24,768
--	--	--	--	--	32,899	22,213
--	--	--	--	351	7,249	20,143
--	--	--	--	--	13,986	19,002
--	--	--	--	166	19,254	15,974
--	--	--	--	1,178	1,178	1,931
--	--	--	5,422	--	5,422	1,930
--	--	--	--	5,353	5,353	4,948
<u>39,790</u>	<u>20,904</u>	<u>55,161</u>	<u>67,400</u>	<u>81,215</u>	<u>1,556,331</u>	<u>1,504,257</u>

See independent auditor's report

2018 Iowa Balance of State CoC
DV BONUS SUPPLEMENT to 2018 New Project Application Form

See the 2018 CoC Application, Ranking, & Reallocation Plan for additional information on New Project applications. If applying for the DV Bonus, applicants must ALSO submit responses to the items below.

These questions are directly from HUD's required 2018 CoC Consolidated Application (character limits reduced to allow for multiple projects in final submission). If a project is selected by the CoC to include in the overall Consolidated Application and Priority Rankings to HUD, these questions will be required, and HUD will evaluate responses to these questions along with information in the individual project application, in order to determine their funding selections.

*Note that character limits **INCLUDE SPACES!***

A. Describe (limit 1,000 characters):

- (1) how many domestic violence survivors the CoC is currently serving in the CoC's geographic area;**
- (2) the data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**

Crisis Intervention & Advocacy Center (CIAC) is currently serving 1,226 domestic violence survivors within our ten county service area. This number is calculated using three data systems including DVIMS, Alice software and EmpowerDB software including hard copy back up by each staff member. The data is collected and added into the data systems by each staff member and maintained weekly and collected using reporting options in the systems and checked for quality by supervisors.

B. Describe (limit 1,000 characters):

- (1) how many domestic violence survivors need housing or services in the CoC's geographic area;**
- (2) data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**

There are currently 763 domestic violence survivors receiving housing services from CIAC advocates within our ten county service area which is approximately 62% of survivors. The percentage mirrors what national research shows which is that, "57% of homelessness is caused by domestic violence." Research in this field also reflects that, "80% of homeless women with children had previously experienced domestic violence." (www.safehousingpartnerships.org). This number is calculated using three data systems including DVIMS, Alice software and EmpowerDB software including hard copy back up by each staff member. The data is collected and added into the data systems by each staff member and maintained weekly and collected using reporting options in the systems and checked for quality by supervisors.

C. Based on questions above (limit 1,500 characters):

- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for a**

DV Coordinated Entry project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;

(2) quantify the unmet need for housing and services for DV survivors;

(3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and

(4) describe how the CoC determined the unmet need for housing and services for DV survivors.

CIAC is the coordinated entry lead agency in our service area and recipient of ESG funds for 19 counties in southwest Iowa. The intersection of violence and homelessness situates our agency as the prime agency to identify the needs of this designated service area. While the coordinated entry grant is newer to the agency, the collaboration amongst providers isn't new and through this process we see the needs of homeless individuals more clearly and the need for the higher barrier trauma survivors is high. This area has no traditional shelters, emergency housing units or housing complexes with immediate housing in compliance with HUD habitability standards. This grant would enable CIAC to develop housing options that increase opportunities for permanent housing within the communities we serve. Using the funds we currently have we are only able to support 146 individual survivors with rental assistance to sustain permanent housing. This number is only 19% of those survivors experiencing homelessness. This is quantified using our DVIMS and EmpowerDB. This calculation is based on the number of survivors who were provided housing financial assistance during the past fiscal year compared to the number of survivors who received housing services only. Due to the lack of funding we have been able to increase services related to advocate problem solving symptomatic issues of homelessness but not been able to provide a clear pathway to permanent housing in every case.

D. Describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 1,000 characters)

Through our continual case management we connect families to local, accessible referrals for counseling, groups, advocacy, education, community services, legal services, financial assistance and goal setting. We help homeless victim/survivors receive ongoing, case specific, supportive services to gain, sustain and maintain permanent, stable housing. The CIAC staff work directly with each homeless individual or family to establish an individualized program that involves setting goals and monitoring progress to facilitate movement from homelessness into self-sufficiency and the highest level of independence. As with any unmet need our agency can only compensate through time and mobile advocacy to those experiencing housing crisis. Permanent housing for violence survivors cannot be solved with only more time and travel by advocates. CIAC would need additional funds and additional housing units to ensure the most effective and successful housing program for all survivors.

E. Address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing (limit 2,000 characters):

(1) rate of housing placement of DV survivors;

(2) rate of housing retention of DV survivors;

- (3) improvements in safety of DV survivors; and**
- (4) how the project applicant addresses multiple barriers faced by DV survivors.**

The rate of housing placement is 100% based on our protocol and provision of housing services. Each homeless individual/family is supported until they are placed in the housing option of their choice. Our constant goal for all survivors is permanent housing. CIAC housing advocates provide follow up services and check on housing stability every week until the survivor chooses not to receive services any more. Case management is provided ongoing until the survivor decides services are no longer needed. We often serve victims for many years despite housing status. Out of 864 survivors surveyed in self evaluations last fiscal year, 835 replied, "yes" to the question regarding increased safety outcomes during services with CIAC. This data shows that 97% of those served believed they had increased safety outcomes based on services received from CIAC advocates. CIAC addresses multiple barriers faced by survivors based on self-disclosure and assisting survivors with prioritizing needs in their lives. As a housing first model agency, CIAC staff always implement the VI-SPDAT risk assessment to ensure that safe and stable housing is one of the priorities for all survivors to be able to face related multiple barriers due to the violence they have experienced. Addressing all needs simultaneously could not be accomplished without the strong partnerships the agency has with other service providers, volunteers and faith communities within our service area.