**THRESHOLD CHECKLIST**

HOMEBUYER SUBRECIPIENT

|  |  |  |
| --- | --- | --- |
| **Code Reference** | **Description** | **Required** |
| Application | Complete Application | Yes |
| Application | Flood ZoneNo assisted unit may be located in an identified or proposed flood zone.  | Yes |
| Application | Repay/Forfeit FundsThe Subrecipient Organization has not worked on any housing project/program where it had to repay or forfeit any funds awarded by a federal, state or local program. | Must answer & explain |
| Application | UnderwritingApplication met IFA’s underwriting standards. | Yes |
| Application | Down Payment AssistanceDown payment assistance per unit is at least $1,000. | Yes |
| Application | The maximum per unit subsidy for all single-family activities involving rehabilitation is $37,500. The $37,500 per unit limit includes all applicable costs including, but not limited to, the hard costs of rehabilitation or the acquisition subsidy or both; homebuyer assistance activities; technical services costs, including lead hazard reduction carrying costs; lead hazard reduction costs; and temporary relocation. All rehabilitation hard costs funded with HOME funds are limited to $24,999. All applicable technical services costs, including any lead hazard reduction carrying costs, are limited to $4,500 per unit. | Yes |
| Application | Assistance for single-family housing activities providing acquisition (mortgage buy-down, down payment or closing costs assistance or both, or combinations thereof) is limited to $35,000 per unit, inclusive of all costs, including technical service costs. | Yes |
| Application | HOME Subsidy LayeringIFA shall evaluate the project in accordance with subsidy layering guidelines adopted by HUD for this purpose. | Yes |
| Application | RadonAll homes must be tested for radon. Radon gas is measured in picocuries per liter (pCi/L) of air. If a home tests at over 4.0 pCi/L or over, a mitigation system must be installed in the house. | Yes |

|  |  |  |
| --- | --- | --- |
| Application | Local SupportThe application shall demonstrate local support for the proposed activity. | Yes |
| Application | HOME CertificationThe application shall include a HOME certification that the applicant will comply with all applicable state and federal laws and regulations. | Yes |
| Application | Evidence of NeedThe application shall provide evidence of the need for the proposed activity, the potential impact of the proposed activity, the feasibility of the proposed activity, and the impact of additional housing resources on the existing related housing market. | Yes |
| Application | Award LimitAn award shall be limited to no more than $600,000. | Yes |
| Federal24 CFR 92.202 | Site & Neighborhood StandardsIncorporate the site and neighborhood standards of the HOME Program as an integral part of the project evaluation process to ensure proposed project locations will not contribute to undue concentration of affordable housing in RCAP areas. | Yes |
| Federal24 CFR 92.205 | Minimum Home SubsidyThe HOME subsidy to the project is at least $1,000 per unit. | Yes |
| Federal24 CFR 92.217 | HOME Income LimitsFor homebuyer assistance, only households with incomes at or below 80% of the AMI shall be assisted. | Yes |
| Federal24 CFR 92.250 | GAP FinancingThe application shall show that a need for HOME assistance exists after all other financial resources have been identified and secured for the proposed activity. | Yes |
| Federal24 CFR 92.251 | Property StandardsAll single-family housing involving rehabilitation shall be rehabilitated in accordance with any locally adopted and enforced building or housing codes, standards and ordinances. In the absence of locally adopted and enforced building or housing codes, the requirements of the Iowa Minimum Housing Rehabilitation Standards shall apply (all communities with populations of 15,000 or less). | If rehab or acq/rehab |
| Federal24 CFR 92.254 | Maximum Value Limits(i) In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single family housing that does not exceed 95 percent of the median purchase price for the area, as described in paragraph (a)(2)(iii) of this section. (ii)In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area, described in paragraph (a)(2)(iii) of this section. | Yes |
| Federal24 CFR 92.504 | Project TimelineActivity timeline for completing the project is within allowed HUD guidelines. | Yes |
| State265-39.3(16) | Eligible HOME ApplicantApplication is from a qualified, eligible HOME applicant. | Yes |
| State265-39.4(16),39.4(1) | Eligible HOME ActivitiesFunds requested are for an eligible HOME activity/activities. | Yes |
| State265-39.6(16),39.6(1) | HOME Purpose & Consolidated PlanThe application shall propose a housing activity consistent with the HOME fund purpose and eligibility requirements and the state consolidated plan. | Yes |
| State265-39.6(16),39.6(2) | CapacityThe application shall document the applicant's capacity to administer the proposed activity. Such documentation may include successful administration of prior housing activities...  | Yes |
| State265-39.6(16), 39.6(2) & IDPH | Lead Based Paint RequirementsApplicant agrees to use a Lead Safe Renovator for lead based paint issues. (Only required for pre-1978 buildings) | If pre-1978 project |
| State265-39.8(16),39.8(3) | General AdministrationSubrecipients shall identify general administration costs in the HOME application. IFA reserves the right to negotiate the amount of funds provided for general administration, but in no case shall the amount for general administration exceed 10% of a total HOME funds award. Only local government and nonprofit recipients are eligible for general administration funds. Subrecipients must certify that all general administrative costs reimbursed by HOME are separate from and not reimbursed by HOME as technical assistance costs. | Only if applying for admin funds |