

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, November 16, 2018, 10:00 a.m. - Noon

Location: West Des Moines Learning Resource Center

3550 Mills Civic Parkway, West Des Moines, IA 50265 (free parking)

Conference call capability limited at site, but will be made available to the extent possible:

866-685-1580; Code 515-725-4942 (press *6 to mute; #6 to unmute)

Governance Strategy Session to follow at same location: 12:30 p.m. – 3 p.m.

Lunch provided

Meeting Minutes & Other Resources:

<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/230>:

I. Introductions (phone introductions by Coordinated Services Regions):

- Black Hawk/Tama
- Council Bluffs (Omaha MACCH)
- Eastern Iowa Region
- Johnson/Washington Region
- Linn/Benton/Jones Service Region
- Mid-Sioux Region
- North Central Iowa Region
- North East Service Region
- Polk County CoC
- Scott County (cross-border region)
- Sioux City/Woodbury CoC
- South Central/West Region
- Southeast Iowa Coordinating Region
- Two Rivers
- Upper Des Moines
- Balance of Counties
- Statewide/Other (includes state agency representatives)

The meeting was opened by Chair Karin Ford. A list is attached of meeting attendees, including council members. A quorum was established.

II. Approval of Agenda

Motion: Dennis

Second: Gary

Action: Motion Passed

III. Approval of September 21, 2018 Minutes – tabled

IV. Homeless Management Information System (HMIS) Report, Institute for Community Alliances (*Gary Wickerling*)

- Working with HUD on new reporting system.
- New online security training coming for all ServicePoint system users.
- Gearing up for the January Point-in-Time Count.

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V. Committee/Task Force Reports

- **Executive Committee** (*Karin Ford*)
 - *Met on 10/19/18, 11/1/18, & 11/15/18*
 - Reviewed CoC Governance with Technical Assistance providers. Preparing for in-depth session this afternoon.
- **Nominating Committee** (*Ashley Odom*)
 - *Met on 11/9/18*
 - Resignation by Rhonda Jordal
 - New representative from Iowa Finance Authority: Terri Rosonke
 - Two general seats open.
- **Continuum of Care Committee** (*Dennis Lauterbach*)
 - *Met on 11/13/18*
 - No quorum at least meeting. Looking ahead to goals for the next CoC competition process. These include updating the appeals process, updating the application review process, reviewing plan for CoC annual meeting. Need participants that can help with these items.
- **Coordinated Entry** (*Carrie Moser*)
 - *Met on 10/16/18*
 - Looking at annual review of CE Policies and Procedures.
 - Need to address how leadership changes happen in regions; how that impacts policies and procedures.
 - Some regions still not represented in the CE group with voting members.
 - Group meets monthly on the third Tuesdays, with conference call option available.
- **Research and Analysis Committee** (*David Hagen*)
 - *Met on 11/08/18*
 - Discussed plans for Point-in-Time Count street outreach.
 - Discussed coming up with plan for how to engage all 66 local Public Housing Authorities in Iowa to promote collaboration; this ties in to the annual CoC Consolidated Application.
- **Policy & Planning** (*Crissy Canganelli*)
 - *Met on 10/5/18 & 11/2/18*
 - **Policy Recommendation re Eligibility for Education Services.** Motion by Committee to adopt proposed policy, related to this year's CoC Consolidated Application (see meeting materials for language).
 - **Second:** Gary
 - **Motion passed.**
 - CoC Rapid Rehousing Standards: CoC is required to adopt these standards for CoC projects. Shelter House received a finding of noncompliance from a recent HUD monitoring visit for not having these yet in place for the CoC. Committee is working on a draft policy.

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- **Public Awareness Committee** (*Tim Wilson or David Binner*)
 - *Met on 10/15/18 & 11/7/18*
 - 2019 Homelessness Awareness Day on the Hill: Thursday, April 4, 2010: Looking for speakers, other suggestions. Some discussion of how to better engage providers for the Day on the Hill.

- VI. **HACAP Coordinated Entry Report** (*Dusty Noble*)
 - New leadership in North Central region. Some other changes to the county map of regions. Working with the Institute for Community Alliances to update the regional map.

- VII. **Coordinated Services Regions Reports**
 - For the January Council meeting, Tim will ask for reports from SE Iowa and Black Hawk/Tama/Grundy regions.

- VIII. **Iowa Finance Authority Staff Updates** (*Amber Lewis*)
 - Web Posting Policy Proposed Updates: See written update included as meeting materials.
 - Update on ICH legislative appropriations: Council has received \$50k each year from the legislature for several years. Council currently has \$30k from last year and \$50k from the current year to spend. Has some relevance for current discussion on governance models. Need to address the best way to use these funds each year. IFA is required to utilize the funds to meet the match requirement for the CoC Planning Grant that IFA administers on behalf of the Iowa Balance of State CoC; IFA will use the funds for other internal costs of supporting the CoC and the Council if another use is not identified for these funds.

- IX. **Old Business**
 - None

- X. **New Business**
 - Introduction/preview: ICH/CoC Governance Strategy Session this afternoon: HomeBase participants shared a brief presentation highlighting some of the plans for this afternoon's work session.
 - Amber shared brief information about a new group in Des Moines working on racial disparity in homeless services; they are interested in collaborating or engaging with the Balance of State CoC in some way, such as having a representative or two from the CoC join in this work.

- XI. **Public Comments**
 - None

- XII. **Next Meeting:** Friday, January 18, 2019, 10:00 a.m., Iowa Finance Authority: NOTE NEW LOCATION: 1963 Bell Avenue, Des Moines (plenty of free parking available!)
 - Planned presentation: *Home, Together: The Federal Strategic Plan to Prevent and End Homelessness* (*Bob Pulster, Regional Representative from the U.S. Interagency Council on Homelessness*)

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XIII. **Adjourn**

Motion: Ben

Second: Gary

Action: Motion Passed

Phone	In-person	Board Member	ICH - Meeting Attendance - Alphabetical, by First Name - 11.16.2018	Coordinated Services Region
	X	X	Gabe Gluba, ASAC	Eastern Iowa Region
	X	X	Christina Canganelli, Shelter House	Johnson/Washington
	X	X	Diane Nichols, Alliant Energy	Linn/Benton/Jones Service Region
	X	X	Ann Davidson	Mid-Sioux Region
	X	X	Ben Brustkern, Friends of the Family	North Central Iowa Region
	X	X	Dennis Lauterbach, Lutheran Svcs in Iowa	Polk County CoC
	X	X	Bob Steben, Department of Veteran Affairs (Alt)	Statewide
	X	X	Carolyn Cobb, IA Dept of Education	Statewide
	X	X	Gary Wickersing, ICA	Statewide
	X	X	Jane Erickson, IA Department on Aging	Statewide
	X	X	Karen Hyatt, IA Dept of Human Services	Statewide
	X	X	Karin Ford (Chair), IA Dep't Public Health	Statewide
	X	X	Page Eastin, IA Workforce Development	Statewide
	X	X	Scott Mather, IA Workforce Development	Statewide
	X	X	Carrie Moser (Vice-Chair), Emergency Residence Project	Two Rivers
	X	X	Hope Metheny, Youth and Shelter Services	Two Rivers
	X	X	Joel Gezel	zBalance of Counties
X		X	Donna Everding, CHI	Black Hawk/Tama
X		X	Joanie Poore, Heartland Family Service	Council Bluffs (Omaha MACCH)
X		X	David Hagen, HACAP	Linn/Benton/Jones Service Region
X		X	Kyle Horn, America's Job Honor Awards	Polk County CoC
X		X	Ashley Odom, Family Resources	Scott County
X		X	Blake Michelsen, Guthrie Co Sherriff's Office	South Central/West Region
X		X	Bill Brand, Department of Human Rights	Statewide
X		X	Lori Miller, IA Att. General's Office	Statewide
X		X	Steve Benne, IA Econ. Devt Authority	Statewide
X		X	Tim Wilson (Sec'y), Home Forward Iowa	Statewide
X		X	Carol Chantrill	Two Rivers
	X		Amanda Hohmann, ECIA	Eastern Iowa Region
	X		Laura Burget, YWCA Clinton	Eastern Iowa Region
	X		Nicole Turpin	Eastern Iowa Region
	X		Kristie Doser, DVIP	Johnson/Washington
	X		Mark Sertterh, Shelter House	Johnson/Washington
	X		Heather Harney, HACAP	Linn/Benton/Jones Service Region
	X		Phoebe Trepp, Willis Dady Emergency Shelter	Linn/Benton/Jones Service Region
	X		Celia Taylor, Fort Dodge Housing	North Central Iowa Region
	X		Rachel Olson, Crisis Interv. Service (NIAD)	North Central Iowa Region
	X		Karlee Kearns, Friends of the Family	North East Service Region
	X		Alyssa Weber, HomeBase	Other
	X		Amber Tompkins, Primary Health Care	Polk County CoC
	X		Angie Arthur, Polk County CoC	Polk County CoC
	X		Cindy Rybolt, Iowa Legal Aid	Polk County CoC

Phone	In-person	Board Member	ICH - Meeting Attendance - Alphabetical, by First Name - 11.16.2018	Coordinated Services Region
	X		Carrie Moreno, Veterans Admin.	Polk County CoC
	X		Julie Sleeper, HUD Des Moines	Polk County CoC
	X		Melissa O'Neil, Central Iowa Shelter & Services	Polk County CoC
	X		Sierra Hansman, Beacon of Life	Polk County CoC
	X		Jim Cain, Family Promise Des Moines	Polk County CoC
	X		Cassandra Gripp, Humility of Mary Shelter	Scott County
	X		Ryan Bobst, Humility of Mary	Scott County
	X		Nikki Bettis, Crisis Int. & Advocacy Center	South Central/West Region
	X		Amber Lewis, Iowa Finance Authority	Southeast Iowa Coordinating Region
	X		Courtney Guntly, ICA	Statewide
	X		John Ralls, IA Dept. of Veteran Affairs	Statewide
X			Patrick Overbee (?)	Council Bluffs (Omaha MACCH)
X			Heather LuGrain, Opening Doors	Eastern Iowa Region
X			Teresa Bassler, City of Dubuque	Eastern Iowa Region
X			Dusty Noble, HACAP	Linn/Benton/Jones Service Region
X			Jennifer Tibbetts, Catherine McAuley Center	Linn/Benton/Jones Service Region
X			J'nae Peterman, Waypoint Services	Linn/Benton/Jones Service Region
X			Jessica Ash, Ft Dodge Hsng Agency	North Central Iowa Region
X			Karen Bougher, YESS	Polk County CoC
X			Latoya Lewis, United Health Care	Polk County CoC
X			Amy Keairns, City of Sioux City	Sioux City/Woodbury CoC
X			Susan McGuire, Center for Siouxland	Sioux City/Woodbury CoC