***The Iowa Council on Homelessness***

**DRAFT MINUTES**

**NOMINATING COMMITTEE MEETING**

**Wednesday April 10th 12:30pm-1:30pm (phone)**

Committee Members:

1. Ashley Odom (general public)
2. Gabe Gluba (general public)
3. Ben Brustkern (general public)
4. Terri Rosonke (representatives of state agencies)
5. Page Eastin (representatives of state agencies)
6. Vacant (representative of state agencies)
7. Introductions
	1. Ashley Odom (chair)
	2. Ben Brustkern
	3. Terri Rosonke
	4. Page Eastin
	5. Amber Lewis (staff)

Quorum achieved

1. Approval of Agenda (*Action Item*)
	1. Motion: Terri
	2. Second: Ben

Approved

1. Approval of Minutes (*Action item*)
	1. Motion: Terri
	2. Second: Ben

Approved

1. Member Attendance
	1. Ashley shared that in the past, Carole Vipond (IFA) used to provide a list of regular member attendance at Council meetings, and asked Amber if this was still possible. Amber shared that Carole has retired and this position isn’t currently being filled, and this is not currently possible. The best available information will be from the meeting minutes posted online for each meeting. Ashley may return to this issue in the next meeting to discuss if another member wants to take this on in some way.
2. Open Seats
	1. There are currently two open general seats and one more that will soon be open. There are 12 terms expiring. Members discussed the applicant list. Terri was able to get updated applicant list from the governor’s office yesterday. The lists are limited in the information provided; only basic information such as applicant name, location, gender, and political affiliation is available. Ashley reminded members that the Council is required to seek balance in gender and political affiliation, and also strives for geographical balance.
	2. Ashley also noted that some corrections may need to be made to the governor’s OpenUpIowa site member list; it doesn’t currently list Carol Chantrill as a member, but Carol recently produced a letter from the governor’s office verifying current membership. Ashley will forward the information from Carol to Terri, and asked Terri to follow up with the governor’s office to request correction.
	3. Members then discussed the various applicants. Some applicants were not selected for recommendation due to already having a number of Council members from a particular geographic area (such as Cedar Rapids). Members discussed the need for applicants in the consumer representation seats, as well as the need for gender and political balance, geographic balance, and other factors. Members came to consensus on the following recommended new applicants, in the following priority order for available seats:
		1. Ashley Vaala (eligible for consumer representative seat)
		2. Monica Mead
		3. Roberta Wahl
		4. Kerri Rupe
		5. Ron Lund (eligible for consumer representative seat)
		6. Austin Mouw

These applicants will be recommended to the Executive Committee for next steps, as there isn’t time to wait until the next full Council meeting in May in order to move these forward to the governor’s office for consideration. The Executive Committee meets next Friday.

Members also discussed the issue of term limits (which the Council doesn’t currently have), and the importance of having experienced members as well as the opportunity for new members to contribute. The committee may bring this to the Council or a future committee meeting for further discussion.

1. Old Business
	1. None
2. New Business
	1. Amber noted that Jane Erickson is no longer a member of the Council, and a different member from a state agency will be needed. Ashley noted this can be addressed at the next meeting.

1. Next meeting date and adjournment
	1. June 12th, 2019 at 12:30pm is the next scheduled meeting. However, one may be needed before this. Ashley will send a new meeting request out for a meeting in advance of June, possible the week of May 5th, in order to better address members with expiring terms.
2. Adjourn
	1. Motion: Ben

Approved