

**2018 Iowa Balance of State CoC
APPROVED Application, Ranking & Reallocation Plan**

Approved at the July 26, 2018 Executive Committee meeting

Comments were requested from stakeholders beginning July 9, 2018, regarding a *Draft Iowa Balance of State CoC 2018 Application, Ranking, & Reallocation Plan*. Comments were accepted by email through July 16, 2018, for consideration by the CoC Committee at their public meeting on July 17, 2018.

The CoC Committee submitted a *Recommended Iowa Balance of State 2018 Application, Ranking, & Reallocation Plan*, for consideration by the Iowa Council on Homelessness at their meeting on July 20, 2018. Following this meeting, the Executive Committee met on July 26, 2018, to review and approve an updated plan based on the Council's discussion.

The following plan is the **FINAL APPROVED 2018 CoC Application, Ranking, & Reallocation Plan**.

The Iowa Balance of State Continuum of Care (CoC) is inviting applications for the 2018 CoC Competition. Information is below.

For all items, agencies should refer to the definitions, eligibility rules, and other guidance in HUD' 2018 CoC Notice of Funding Availability (NOFA): <https://www.hudexchange.info/resource/5719/fy-2018-coc-program-nofa/>.

- **New “Bonus” Projects**

- New project applications are invited for Permanent Supportive Housing for the chronically homeless (or “Dedicated PLUS”), Rapid Rehousing (RRH) for individuals or families, or Joint Transitional Housing & RRH (Joint TH-RRH).
- Approximately **\$587,572** may be available to fund one or more new projects, from the following sources:
 - Add HUD “Permanent Housing Bonus”: \$480,603
 - Add eligible renewal project that did not submit renewal application (YSS New Hope TH Project): \$132,205
 - Add reallocations for unspent funds: \$3,433
 - Reduce by amount available for renewal expansion projects: \$28,669
- **A brief Statement/Letter of Intent (LOI) is REQUIRED by Wednesday, August 1, 2018. LOIs must be emailed to: amber.lewis@iowa.gov, carole.vipond@iowa.gov, and dennisrl@hotmail.com (include ALL THREE in the email).** Include the project type and the approximate amount that will be requested.
- **Applications due Wednesday, August 15, 2018.** Utilize the application form provided.
- After review, selected projects will be notified on or about August 24, 2018.
- **Approved projects must submit the online e-snaps application by September 7, 2018.**

- New Projects will be scored on a 100-point scale. They will be ranked according to the following:
 - Priority ranking consideration will be given to new projects that meet at least two of the three following criteria:
 1. Proposing a project to exclusively serve clients in the “Balance of Counties” Coordinated Services Region, defined as of July 20, 2018.
 2. Proposing a project to exclusively serve clients in any county/ies that has/have no current CoC-funded projects.
 3. Proposing a project to exclusively serve clients in any Coordinated Services Region with two or fewer current CoC-funded projects.
 - Projects that meet priority ranking consideration will be ranked as follows: If scoring 90 points or above, will be ranked at 90 points in the current Renewal Ranking (below any renewals scoring 90 points). If scoring below 90 points, will be ranked at their actual score in the current Renewal Ranking.
 - Projects that do not meet priority ranking consideration will be ranked in Tier 2, after all Renewal Projects and above any Expansion projects, according to score.

- **New “DV Bonus” Projects**
 - New project applications are invited for consideration for HUD’s new “DV Bonus” this year. Eligible project types include one each of Rapid Rehousing, Joint TH-RRH, and SSO for DV Coordinated Entry.
 - A qualifying DV Coordinated Entry project must demonstrate the need for a Coordinated Entry system in the CoC that better meets the needs of survivors, and how the project will implement policies, procedures, and practices that better equip the CoC to meet these needs. It must also demonstrate an approach that will serve the entire 96-county CoC in some way.
 - Approximately **\$801,005** may be available to fund up to one each of the projects described above. This is the amount of the CoC’s “DV Bonus.”
 - **A brief Statement/Letter of Intent is REQUIRED by Wednesday, August 1, 2018. LOIs must be emailed to: amber.lewis@iowa.gov, carole.vipond@iowa.gov, and dennisrl@hotmail.com (include ALL THREE in the email). Include the project type and the approximate amount that will be requested.**
 - **Applications due Wednesday, August 15, 2018.** Utilize the application form provided, including the DV BONUS SUPPLEMENT TO THE APPLICATION.
 - After review, selected projects will be notified on or about August 24, 2018.
 - **Approved projects must submit the online e-snaps application by September 7, 2018.**
 - New DV Projects will be scored and up to one selected in each eligible category. These will be placed at the bottom of Tier 2 according to score.

- **Voluntary Reallocation of Renewal Projects:**
 - A similar process will be followed as the past two years; renewal projects wishing to voluntarily reallocate may submit a New Project application for the same funds; the renewal funds from their reallocation project will be “reserved” for them, as long as certain requirements are met. The project must have submitted an Iowa Balance of State CoC Renewal Narrative Application in the 2018 competition for this to apply.
 - All or a portion of funds may be voluntarily reallocated.

- The new project is subject to CoC review. If approved, it may be submitted to HUD for consideration. If not approved, the applicant may choose instead to submit the original renewal application, if one was submitted.
 - The ranking of voluntary reallocation projects will remain the same as the original Renewal Project ranking.
 - If approved for reallocation, agencies may choose to pursue a “Transition Grant,” according to the rules of the NOFA.
 - **A brief Statement/Letter of Intent is REQUIRED by Wednesday, August 1, 2018. LOIs must be emailed to: amber.lewis@iowa.gov, carole.vipond@iowa.gov, and dennisrl@hotmail.com (include ALL THREE in the email).** Please include the name of the project that may be reallocated, the amount that will be reallocated, and the new project type.
 - **Applications due Wednesday, August 15, 2017.** Utilize the application form provided.
 - After review, approved projects will be notified on or about August 24, 2018.
 - **Approved projects must submit the online e-snaps application by September 7, 2018.**
- **Renewal Projects for TH, PSH, & RRH:**
 - Initial Renewal Project scores were approved by the Executive Committee on June 28, 2018. The appeals process concluded on July 17, 2018, with scores finalized by the Appeals Committee.
 - After appeals, the lowest-scoring housing (TH, PSH, & RRH) Renewal Project is the City of Dubuque Phoenix Housing Project, with a score of 76, which does not meet the criteria for reallocation that was previously approved by the CoC Committee. Therefore, no housing Renewal Project is recommended for full reallocation (elimination) in this competition.
 - **Renewal Project applications in e-snaps due Wednesday, August 15, 2018.**
 - **Certifications of Consistency with the Consolidated Plan (HUD Form 2991) due August 15, 2018.** Email to amber.lewis@iowa.gov.
 - Agencies with two or more Renewal Projects of the same project type may also consider if they fit HUD’s criteria to submit these projects as one Consolidated Project, described in the NOFA. If so, projects may pursue this option, following HUD’s provided instructions.
- **Renewal Projects for HMIS & Coordinated Entry (CE):**
 - Projects were scored and approved by the Continuum of Care Committee on July 9, 2018. After an appeal, final CE project scoring was approved by the Appeals Committee on July 17, 2018.
 - The HMIS project scored a full 100 points and will be ranked accordingly.
 - After appeal, the HACAP CE project scored 62 points. This is 14 points below the lowest-scoring housing renewal project.
 - The application process will be opened again to allow HACAP and/or other agencies to compete for the (up to) \$400,000 in Coordinated Entry funding. A slightly modified application form will be provided, to allow for possible separation of different component parts of the CE system.
 - The new scoring process will be as follows for any potential CE project: if scoring 90 or above, will be placed at the top of the Tier 1 ranking. If scoring 89 points or lower, will be ranked according to score.

- **Involuntary Reallocations and Other Ranking Information:**

In 2017 and 2016, the CoC made reallocations for all unspent funds (reduced current project amounts by the amounts unspent in the previous year). In 2017, one project had a reallocation of \$1,595. In 2016, three projects had reallocations that together totaled \$4,859.

- The CoC Committee recommends that currently, involuntary reallocations will be made for unspent funds, with some exceptions. Unspent funds are determined according to projects' 2018 Renewal Project Applications. Agencies with unspent funds that are recommended for reallocation (by an amount equal to these unspent amounts) include:
 - Friends of the Family, NE Iowa PH: \$1,625 unspent
 - YWCA Clinton, RRH: \$1,808 unspent
- Reallocated funds from the sources above will be made available for either New Projects or Renewal Project Expansions.
- Agencies with unspent funds that are NOT recommended for reallocation (exceptions made according to explanations agencies provided in the Renewal Project Applications) include:
 - City of Dubuque Phoenix Housing: \$7,573 unspent due to mid-year sponsor switch
 - Friends of the Family North RRH: \$59,368 unspent due to project being new
 - Friends of the Family Turning Point: \$53,653 unspent due to 8-month delay in HUD contract

- **Renewal Project Expansions:**

HUD is allowing renewal project expansions for the second time this year; review expansion project requirements in the 2018 CoC NOFA.

- Renewal Projects are eligible if they meet ALL of the following criteria:
 - Project was required to submit an entire project application, which excludes projects with only partial operating years that were only required to submit partial applications;
 - Project scored higher than 90 points on the 2018 Iowa CoC Renewal Application; AND
 - Project's current 2018 GIW amount is less than \$150,000.
- Eligible projects may apply for 10% in additional funds to expand the project. These agencies/projects are eligible:
 - Humility of Mary Shelter, Housing First, PH, \$68,156 (may apply for \$6,816)
 - Community Housing Initiatives, PH, \$112,316 (may apply for \$11,232)
 - Area Substance Abuse Council, Hightower Place, TH, \$106,208 (may apply for \$10,621)
- Approved expansion projects will be ranked in Tier 2, above the DV Bonus projects, in the same order as the current scoring/ranking of the full renewal projects.
- **For interested agencies, a Letter of Intent is REQUIRED by Wednesday, August 1, 2018. LOIs must be emailed to: amber.lewis@iowa.gov, carole.vipond@iowa.gov, and dennisrl@hotmail.com (include ALL THREE in the email).** Utilize the form provided.
- If approved by the CoC to submit to HUD, projects will be notified on or about August 24, 2018.
- **CoC-approved projects must submit the online e-snaps application by September 7, 2018.**

- **"Tie-breakers" for Scoring/Ranking:**

In 2017, the CoC did not have any ties in project scoring that would have significantly impacted ranking. Any ties were well-above the cut-off between Tier 1 and Tier 2. A tie-breaker policy was discussed, but criteria were not established, and no project submitted appeal or requested review of their ranking based on tied scores. Prior to 2017, the CoC had established tie-breakers according to project type (PH was prioritized over TH or SSO), Housing First approach, and factors related to project performance. This year, several projects have tied scores, including projects toward the bottom of Tier 1.

- **“Tie-breakers” for Scoring/Ranking, in order of how they will be used:**
 - i. **Project type: Permanent Housing projects (RRH or PSH) will be ranked above any other project type (Transitional Housing, SSO, or HMIS) with the same score.**
 - ii. **Projects that had to submit a full application for scoring will be ranked ahead of projects that were still “new” and only had partial data, and therefore only were required to submit a partial application.**
 - iii. **Projects that are still tied will be ranked according to last year’s (2017) ranking order.**