

Closed Loan Compliance Review Checklist & Transmittal



IFA First Mortgage Number:	Lender Contact:
IFA MHOA Number:	IFA Mortgage Credit Certificate Number:
Borrower Name:	Email:
Lender:	Telephone:

1. Upload this transmittal and attached documents in Adobe format to the respective reservation via Lender Portal E-documents (package #1) **immediately** following closing.
2. Using the Master Servicer Transmittal, submit original loan documents to the Master Servicer immediately following closing, but no later than 10 business days following closing. The Master Servicer will not purchase the loan until IFA has provided post-closing MRB compliance approval.
3. Packages not submitted by expiration or Mortgage Credit Certificate/Military Homeownership Assistance Reimbursement packages not complete within 30 days of closing may be cancelled and subject to relock policy.

FirstHome, Homes for Iowans, & Mortgage Credit Certificate		Military Home Ownership Assistance*	
<input type="checkbox"/>	Fully Executed Note	<input type="checkbox"/>	Fully Executed Note*
<input type="checkbox"/>	Fully Executed Mortgage, including rider, if applicable	<input type="checkbox"/>	Fully Executed Mortgage*
<input type="checkbox"/>	Fully Executed Final Closing Disclosure	<input type="checkbox"/>	Fully Executed Final Closing Disclosure*
<input type="checkbox"/>	Warranty Deed	<input type="checkbox"/>	Warranty Deed*
<input type="checkbox"/>	Iowa Title Guaranty Commitment	<input type="checkbox"/>	Iowa Title Guaranty Commitment*
<input type="checkbox"/>	Mortgage Insurance/Gov't Commitment & Case Number	<input type="checkbox"/>	Mortgage Insurance/Gov't Commitment & Case Number*
<input type="checkbox"/>	Final 1003, executed by borrower and lender	<input type="checkbox"/>	Final 1003, executed by borrower and lender*
Items to Satisfy Outstanding Conditions from Pre-Close Review		Items to Satisfy Outstanding Conditions from Pre-Close Review	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>	Comments:	<input type="checkbox"/>	Comments:

* It is sufficient to include these items with the first mortgage post-close package.