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2019 Iowa Balance of State (IA-501) Continuum of Care (CoC) Grantee Renewal Application

APPLICANT NAME AND INFORMATION

Organization Name:	YWCA of Clinton
Renewal Project Name:	YWCA Clinton Rapid Rehousing
Project Name(s) as appearing in HMIS/DVIMS:	YWCA Clinton-CoC Rapid Rehousing 1366
Grant Identifier:	IA0078L7D011703
Project Type:	Rapid Rehousing (RRH)
Projected number of clients to be served in renewal grant period:	13
Anticipated Renewal Amount:	79035.00
Verify current registration in federal System for Award Management:	Yes
DUNS #:	159279793
Counties Served by Project:	Clinton and Jackson
Address of Administrative Office:	317 7TH AVE SOUTH CLINTON, IA 52732
Primary Contact Name:	Laura Burget
Primary Contact Phone:	(563) 212-2787
Primary Contact Email:	empowerdir@ywcaclinton.org
Secondary Contact Name:	Shannon Sander-Welzien
Secondary Contact Phone:	(563) 242-2110 ext. 101
Secondary Contact Email:	ed@ywcaclinton.org

THRESHOLD ASSURANCES

Having too little or no income:	NOT a Barrier
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Having a criminal record with exceptions for state, and/or federal restrictions: NOT a Barrier

Fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement): NOT a Barrier

Having (or not having) a previous address within Iowa: NOT a Barrier

Failure to comply with HUD's 2016 Gender Identity Rule: NOT a Barrier
(<https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/>)

Failure to comply with Non-Discrimination and Equal Opportunity Requirements including assuring non-discrimination on the basis of age, race, creed, color, national origin, religion, sex/gender, sexual orientation, gender identity, and familial status and disability. NOT a Barrier

Attach project Policies & Procedures to verify barrier statuses selected above: https://s3.amazonaws.com/files.formstack.com/uploads/3367170/74759947/510850189/74759947_grievance_letter_to_send_with_termination_letter2019.docx

CONTINUUM OF CARE PARTICIPATION

1. a. What percentage of your clients served do you feel were referred through coordinated entry? Explain your response. Coordinated Entry went live for Jackson and Clinton Counties on May 14, 2019 (6 months of grant year). During that time we were learning how to manage the system. Our percentage was 63%, 5 of 8 families were referred through coordinated entry. We had 17 families served during that period -9 started before we went live. Looking at recent data, we have significantly increased our referrals/percentages.

1. b. Describe timeline/progress of Coordinated Entry in your region. Explain your project's participation in Coordinated Entry and the steps taken to support the Coordinated Entry process in the project's region.

The Eastern Reg went live on 05/14/19. We had monthly Regional meetings (through Dec.18,now qtrly) as we navigated our way through the system with weekly pull meetings. The YWCA Clinton is the Access Point (AP)for Clinton and Jackson counties. We are actively involved on the regional executive & general Region committee as well as the state CE committee. The YWCA is a voting member of the ICH- CE. Our Region (Eastern) reviews policies and procedures, as well as tackles problems and concerns as they arise- often taking these concerns to the state meetings. Our Region launched a marketing campaign to get the word out about CE. As the AP, YWCA Clinton enters individuals on to the priority list and manages referrals and exits. We coordinate, participate and enter PIT count data into HMIS. We review the priority list for errors and follow up with referrals. We have completed all the req. training(DV 101-scheduled July 2019).The dates for participation are too numerous to list. Laura Burget

2. Since January 2018, have representatives of your project attended at least three bimonthly meetings of the Iowa Council on Homelessness? Note that anyone can participate in Council meetings even if not a voting member. Posted meeting minutes must be available to verify attendance.

Yes. Laura Burget Empowerment Center Director (housing)attended on these dates 2/20/2018; 4/17/2018, 5/15/2018, 7/17/2018, 9/18/2018, 10/16/2018, 11/24/2018, 1/15/2019; 3/19/2019, 4/23/2019, 5/21/2019

3. a. Describe professional development opportunities (conferences, meeting, trainings, webinars, etc.) related to Homelessness in which representatives of your project have participated within the last 12 months.

HMIS-Service Point Training 1/12/2018, Housing conference, Coordinated Entry and ESG training 1/18/2018, CPR/First Aid 2/27/2018, Coordinated Entry trainings- Numerous (HMIS, Shared, MOU, Priority list etc) , Cultural Diversity and Trauma Informed Care, Bridges Out of Poverty 4/3/18, Family Resources Lunch and Learn- Sexual Assault- Believe 4/10/18, Peer to Peer 6/13-14/2018. I also serve on several committees, such as Domestic Violence group, anti-human trafficking, Stepping Up (for re-entry), ASAC substance Use groups, Getting Ahead-a money managment program, developing and educating regarding the Week without Violence, Women's empowerment committee, JCCP, CPPC, Homeless Coalition (local, regional and state levels)- all of which have education pieces built into the agenda. Laura Burget, Empowerment Center Director (housing) attends all of the above

3. b. From the mentioned above, list the top three (3) most useful experiences and describe how your project implemented information gained from them?

HMIS- Service Point and Coordinated Entry- We use it daily to input data and we discovered that we were entering somethings incorrectly. We continue to work on data quality as it is essential for understanding trends and needs.

Trauma Informed Care- so many of those we come into contact with, have had traumatic experiences. We use this to keep our supports and compassion sharpened and to give us perspective. We are not therapists but we can build a rapport and encourage those impacted by trauma to seek assistance. All individuals react to trauma in varying ways.

Peer to Peer/Housing Conference- gives us practical knowledge and research, procedural guidance, and a time to clarify questions and voice concerns.

4. a. In the past year, describe your agency's activities/engagement/involvement with one or more local Public Housing Authorities (PHAs) about implementing a homeless admission preference in their written policies for the Housing Choice Voucher (Section 8) or Public Housing programs:

I serve on 2 committees (Clinton County Housing and Homeless Steering Committee and the Clinton/Jackson County Homeless Coalition. At these meetings, we discuss housing barriers for the homeless in terms of locating housing along with the need for more permanent supported housing for those with more complex needs. It is a struggle to find the resources in a rural area, but we have included city officials and state legislators in these meetings to stress the need. Clinton Housing Authority Director Debra Vath- steering committee, Laura Burget, Empowerment Center Director, Gabe Gluba- ASAC , Cody Crawford ASAC GBHI grant, Mental health providers, legislators, landlords,

4. a. Please attach documentation to verify, such as an email chain or meeting notes.

https://s3.amazonaws.com/files.formstack.com/uploads/3367170/74770101/510850189/74770101_question_4b.docx

4. b. In the past year, describe your agency's activities/engagement/involvement with local affordable housing providers (e.g. multifamily assisted housing owners, PHAs, Low Income Housing Tax Credit developments, or local low-income housing programs) about implementing a Move On strategy (Informational resource:

On June 20th, 2019, Eastern Region is sponsoring a Moving On Initiative Lunch and Learn with all 4 counties' housing authorities registered to attend. I shared an article on this movement at our housing steering committee YWCA Clinton- Laura Burget Empowerment Center Director (housing), Shannon Sander-Welzien- YWCA Clinton Exec. Director. Clinton Housing Authority rep will be Cheryl Boland, ECIA-Deb Maier for Jackson County

<https://www.csh.org/wp-content/uploads/2016/07/Moving-On-Chapter-6-Final.pdf>):

4. b. Please attach documentation to verify, such as an email chain or meeting notes.

https://s3.amazonaws.com/files.formstack.com/uploads/3367170/74770192/510850189/74770192_question_4b....docx

5. In the past year , to what extent has your agency taken steps locally to educate communities on the issues of homelessness: (e.g. decriminalization of homelessness engaging local policymakers, law enforcement, or business leaders; implementing community plan)?

I attended the Day on the Hill (April 4th) speaking to 5 legislators. I have held multiple community meetings (Rotary, businesses, churches, medical offices, City councils, and Civic Groups). I can provide dates if needed. We held a well attended, week of events for the Hunger and Homelessness Awareness Week in November. Multiple legislators, community leaders and the general public attended. We had City and County Proclamations in recognition. We also had an OxFam Hunger Banquet, that was eye opening for all who attended. We held a movie night and community conversation as well as several newspaper articles on the topic of Hunger and Homelessness in our area. We are already planning our November 2019 events Laura Burget- Empowerment Center Director, Homeless Coalition and Steering group members

6. In the past year, to what extent has your agency taken steps locally to prevent the discharge of persons from local systems of care (foster care, health care, mental health care, correctional facilities) into homelessness?

The YWCA has a very good rapport with the local hospital, law enforcement, mental health providers Pathways, Cornerstone, Healing Hand and Bridgeview . We also are involved with the Stepping Up program at the local jail, which many of these same providers attend. Stepping Up looks at ways to reduce the number of repeat emergency room patients and repeat offenders. The hospital social worker often calls us directly as does law enforcement. They let us know someone will be homeless and they will provide our Homeless Hotline number to people. We do not have a shelter in the area and Bridgeview and Pathways works hand in hand with us often providing a hotel room for for our clients that are open with them. This allows us a few days to find housing.

7. a. Did your agency participate in the street (unsheltered) count in counties served by your project and how?

Yes. I attended all of the trainings, contacted numerous volunteers, facilitated training and planning meetings, prepared bags of items to pass out, gathered all the materials and contacted all of the community providers about what would be occurring. YWCA also notifies all police departments and scheduled ride-alongs in each county. Groups of 2 or 3 patrolled (by foot and in cars) area towns in both counties (Dewitt, Bellevue, Lost Nation, Clinton, Maquoketa, Camanche, Andrew) at various times on that day. As the Access Point, we coordinated, implemented and collected the data and entered it into HMIS. We also met with area shelters and transitional housing providers to ensure that they were putting their data in for the PIT count. I entered our data for the YWCA as well. We also kept in close contact with ICA during this process. We are now preparing for our summer "unofficial count"

7. b. Did your agency submit the PIT/HIC information for your projects by the set submission deadline? If not, why?

Yes

8. List at least one representative of your project participate in the April 2019 Annual Meeting of Iowa Balance of State CoC Grantees. Describe any special participation your agency performed in regards to the meeting.

Laura Burget- Empowerment Center Director. I presented ideas and concerns in regards to application and issues as a whole.

PROJECT MANAGEMENT

9. a. Has this project completed it's first grant full grant cycle? (i.e. 1st year renewal with end date after application date?)

Yes

9. b. Project grant year end-date completed:

Nov 30, 2018

9. c. Grant amount:

72710.00

9. d. Total funds expended:

72118.54

9. e. Funds remaining (unexpended funds):

591.46

9. f. Unexpended funds % (unexpended funds/grant amount):

0.81

APR Sage Submission Requirement (days)

90

APR Deadline in SAGE:

Feb 28, 2019

10. a. Date APR submitted to HUD in SAGE:

Mar 03, 2019

10. b. Did your project meet the 90-day requirement?

No

10. c. If an extension was granted by HUD or SAGE was unavailable, describe. Must have written documentation available upon request.

We had started to submit but there was an issue with funding numbers that I was confused about and some data errors that I contact ICH about. I also contacted Greg Cecil in Omaha. We got the situations figured out and submission was made on 3/4/19. 4/08/19, we submitted a correction for the financial ELOCCS- it was off by \$.86. Submission approved on 4/22/19.

11. a. Has HUD monitored the project within the past two years?

No

12. a. Failure to participate in supportive services and/or failure to make progress on a service plan:

No

12. b. Loss of income or failure to improve income:	No
12. c. Active substance abuse:	No
12. d. Any other activity not covered in a lease agreement typically found in the project's geographic area:	No
12. e. Ensure that every effort is made to help participants transition to other housing options when continuation in this project is jeopardized or about to expire?	Yes
12. f. Attach the project's written termination policy. The effective date must be evident on the policy.	https://s3.amazonaws.com/files.formstack.com/uploads/3367170/74776944/510850189/74776944_termination_letter.2019.docx
13. a. Transportation assistance is provided to clients to attend mainstream benefit appointments, employment training, or jobs.	True
13. b. At least semi-annual follow-ups are attempted with participants after project exit to ensure that mainstream benefits are received and renewed (and for RRH projects, to verify that housing stability is maintained) for a period of X years.	True
13. c. Annual interim reviews with current clients are being completed with 30 days of anniversary date to check on client well-being and update all relevant data including: income, disability status, health care, etc.	True
13. d. Project participants have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient, or partner agency.	True

14. Did the number of clients served by your project achieve or exceed your estimated levels of service when you last applied/renewed this grant? Explain, success/difficulties.

Yes. We supported more than anticipated. We were able to help additional families as others were able to pay more of their rent and complete the program sooner than anticipated. There are always the common struggles when families just disappear (we had 2). Sometimes it is hard to get people to meet with us so we can continue to provide support and give referrals. We try to keep the number served to 5 families at any given time, so that we can meet with the families regularly to provide resources, education, referrals and support.

PROJECT PERFORMANCE/EVALUATION

Attach "2019 BOS CoC Renewal Application Report" from HMIS/DVIMS https://s3.amazonaws.com/files.formstack.com/uploads/3367170/74778606/510850189/74778606_2019_bos_coc_renewal_application_report_2.pdf

15. Does the agency maintain an average of 14 days or less between clients' project start and entry into HMIS?

no average is 26 days. Most of this was due to when I first started working (Jan 2018 and training completion for HMIS (end of Jan) and then just figuring out my duties and how to complete service point entries. The average days are much shorter now.

0 points

16. Does your agency maintain an average data completeness score of less than 2% missing data?

yes, we strive to complete correctly and we review error reports to make corrections when needed.

10 points

17. RRH: Does your project sufficiently prioritize literally homeless clients or those fleeing domestic violence?

97% We refer those fleeing from Domestic Violence to Family resources first. Family Resources can offer counseling, assistance with filing for a restraining order and Shelter in the Davenport Shelter (45 min away). We often work on the housing piece. The YWCA pulls all of our Rapid Rehousing clients from the priority list.

5 points

18. RRH/PSH: Was program average time to permanent housing under 30 days?

15 days

10 points

19. RRH/PSH: Is the total move-in date error less than 5%?

0% move in errors

10 points

20. RRH/PSH: Is the total exit destination error less than 10%?

19% When I first started, many individuals had not been exited and attempts to contact many of them were unsuccessful. I was unable to complete an exit interviews for those individuals.

0 points

21. RRH: Percentage of all adult participants who increased total income from entry to exit?

53%

5 points

22. RRH: Percentage of exits to Permanent Housing? 81%
10 points

23. RRH: Chronic population served in project? 14%
5 Points

BONUS QUESTION

***Bonus - Describe any specific services provided by your project specifically for youth/mental health/substance abuse:** Mental Health-Certified MH First Aid-9/7/18. I work closely with the local mental health providers (Cornerstone, Healing Hand, Bridgeview & Pathways) to refer individuals to them and vice versa. These providers have CE/Homeless Hotline materials. The agencies will often assist with hotel funds for the homeless with MH, while we/they search for housing. Substance Use- We work hand in hand with ASAC and their GBHI grant. I was on the ASAC Advisory Board (disbanded 8/2018); I attend monthly meetings for Jackson County Prevention Coalition which educates youth about the effects of tobacco, alcohol, marijuana and opioids. I am on the planning committee for ASAC and Substance Use events (Marijuana Town Hall, Membership drive, Shoulder Taps and Check Points). We have an Opioid Addiction event June 10th and 11th and a back to school event coming up. A large number of individuals we assist have dual diagnoses. I attend Community Partnerships for Protecting Children mtgs. Many Referrals to agencies
